



Aliah University

(Under the department of Minority Affairs and Madrasah Education, Govt. of West Bengal)
IIA/27, New Town, Kolkata - 700160, Phones: (033) 2341 6444, West Bengal, India

3.4.1 The institution ensures implementation of its stated Code of Ethics for research

Attached below are scanned copies of the relevant documents pertaining to the implementation of Code of ethics in Research by Aliah University which is ensured through the following:

1. Inclusion of research ethics in the research methodology course work
2. Presence of institutional Ethics committees.
3. Plagiarism check through software
4. Research Advisory Committee (Doctoral Scrutiny Committee)

Registrar (Officiating)
Aliah University
New Town, Kolkata-700160

The documents supporting the inclusion of research ethics in the research methodology course work include:

1. The proceedings of the 7th meeting of the Academic Council of Aliah University where the inclusion of a 2 credit course on Research and Publication Ethics in the PhD program was approved.
2. The document includes a copy of the e-guidelines and syllabus for a 2 credit course on Research and Publication Ethics.

Proceedings of the 7th meeting of the Academic Council held online on the 30th August, 2020 at 3:30 PM using Google Meet platform: <https://meet.google.com/mfx-pksx-ahn>

Prof. Mahammad Ali, Hon'ble Vice-Chancellor welcomed all the members present and thereafter the meeting started and the following resolutions were taken

1) To confirm the resolutions of 5th meeting of the Academic Council held on 09-01-2020 and Emergency meeting (6th meeting) held on 01-07-2020.

The proceedings of the 5th meeting held on 09-01-2020 and Emergency meeting (6th meeting) held on 01-07-2020 were forwarded to the Hon'ble Members of the Council per e-mail for kind perusal and valuable suggestion(s).

Resolved that the House read, accepted and confirmed the proceedings of the 5th meeting of the Council with the following modifications:

- i. 5th meeting of the Academic Council agenda item no. 5: Hon'ble Vice-Chancellor shall be Patron to the SPIE Student Chapter instead of Co-Advisor.
- ii. 5th meeting of the Academic Council agenda item no. 6: Hon'ble Vice-Chancellor shall be Patron to the OSA Student Chapter instead of Co-Advisor.

Resolved further that the resolutions taken in the Emergency Meeting (6th meeting) held on 01/07/2020 are repealed.

2) To discuss e-guidelines for Ph.D. programme.

The Coordinator, URP discussed the e-guidelines framed and recommended in the BRS Meeting, dated 28 July, 2020. It was clarified that scholars under 2014 regulations (scholar enrolled before 2017) who are at the stage of pre-submission seminar of thesis, submission of thesis or viva voce will follow the e-guidelines and the form numbers mentioned there in. For scholars under 2017 guidelines (scholars enrolled in 2017 and onwards), new forms will be provided. It was resolved that the e-guidelines framed on the basis of Regulations for the Award of Degree of Doctor of Philosophy (Ph.D.), Doctor of Litt., Doctor of Sc. and Doctor of Law – 2017 of Aliah University are approved with the following modifications/addition.

9.7 Structure of Course Work - With effect from session 2019-20, the structure of the course work is amended to accommodate a 2 credit course on Research & Publication Ethics (as per D.O. No. F.1-1/2018(Journal/CARE) dated December, 2019) for both MPhil and PhD course

Existing Course Work Structure (AU Reg. 2017)	New Course Work Structure (AU Reg. 2017)
1. Research Methodology-4 Credit 2. Soft Skill - 2 Credit 3. Subject Paper-I - 4 Credit 4. Subject Paper-II - 4 Credit	1. Research Methodology (including computer applications) - 4 Credit 2. Research and Publication Ethics - 2 Credit 3. Literature Review, Report and Seminar Presentation - 4 Credits 4. Subject Paper- 4 Credit (1, 2, 3 are compulsory papers & common for all departments without any change of title)

Note: Existing syllabus of Soft Skill may be incorporated in papers “Research Methodology (including computer applications)” and “Literature Review, Report and Seminar Presentation” as required.

The existing Course Codes are also amended to adopt the new one as given below:

Existing Course Code (AU Reg. 2017)			New Course Code (AU Reg. 2017)		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
RM601	Research Methodology	04	PHD/RM-01	Research Methodology	04
SS602	Soft Skill	02	PHD/RPE-02	Research and Publication Ethics	02
-- 603	Subject Paper-I	04	PHD/LR-03	Literature Review, Report and Seminar Presentation	04
-- 604	Subject Paper-II	04	PHD/SP-04	Subject Paper (....)	04

Note:

1. PHD/RM-01, PHD/RPE-02, PHD/LR-03 -compulsory papers and common for all depts.
2. Subject Paper (.....), where will be the Title of Elective Paper/ Advanced Paper/ Special Paper.
3. PHD/ will be replaced by MPHIL/ for the MPhil course codes.
4. As per UGC-2016 MPhil/PhD Regulations, all guidelines related to Course Work is same for MPhil and PhD courses, and therefore, Course work structure and Course Code will be same for both courses

11.2: Existing regulation:	Amended regulation 11.2
<i>The candidate will present his/her work in an open seminar before all faculty members of the department/allied departments including the DSC members and one external expert (Not below the rank of Associate Professor) of the same area of research to be proposed by the DSC. Seminar will be organized by the convener, DSC. The feedback or comments obtained from them may be suitably incorporated into the thesis in consultation with the DSC.</i>	<i>The candidate will present his/her work in an open seminar before all faculty members of the department/allied departments including the DSC members and one external expert. DSC will recommend a panel of 3 (three) external experts (not below the rank of Associate Professor), preferably local (Kolkata and adjoining areas) through DRC, duly approved by concerned Dean, to URP for selection by the Chairperson, BRS. Seminar will be organized by the convener, DSC. The feedback or comments obtained from them may be suitably incorporated into the thesis in consultation with the DSC.</i>

Publication requirement for PhD thesis has to be as per UGC guidelines. Hence, with effect from 14 June, 2019 all publications must be in UGC CARE Journal list or Scopus indexed or Web of Science indexed journals (as per Public Notice No. F.1-1/2-18(Journal/CARE) dated 16th September, 2019). Publications prior to 14 June, 2019 can be in any UGC approved journal (UGC Journal No. to be given).

It was resolved that in subjects like Bengali and others where renowned journals are not listed in UGC CARE list, the Department can submit the list to the competent authority of the University, who will forward it to UGC for inclusion in UGC CARE list.

For conducting Viva Voce, it was recommended in the BRS Meeting held on 28 July, 2020 that the research scholar, supervisor and co-supervisor (if applicable), Chairperson – DRC/DSC and external examiner (if local) will be physically present in the University (in own campus). In case, the external examiner is unable to physically come to the University, he/she will be present through the online platform to conduct the viva voce. It was further adopted that under extra-ordinary circumstances of the current pandemic, if any of the above-mentioned are unable to physically come to the University due to distance/transport parameter, the concerned should apply to the Chairperson, DRC duly approved by the concerned Dean to URP for sanction by the Chairperson, BRS on case to case basis.

It was also mentioned that all correspondences related to the University Research Programme will be routed through the respective Deans. The route will be as follows (resolved in BRS Meeting on 20th Feb, 2020:

Candidate/ Supervisor → HoD → Respective Dean → URP → BRS Chairperson (Hon'ble VC)

Resolved that the e-guidelines for Ph.D. programme is accepted and confirmed.

3) To discuss Ph.D. Admission for the session 2020-21.

The House discussed the difficulty of conducting physical entrance examinations for admission to the July-December session of 2020-21 batch of Ph.D. due to the pandemic Covid-19 situation. The House, after much deliberation, resolved that the admission process for July-December session of 2020-21 batches of PhD students be revised as follows:

- i) AURET will not be conducted for this session
- ii) Candidates who have qualified in NET, GATE, SET, SLET, UGC (JRF), CSIR (JRF), INSPIRE Fellowship or Teacher Fellowship, or equivalent Examinations or MPhil (i.e. those exempted from written test as given in 5.5 of Regulations for the Award of Degree of Doctor of Philosophy (Ph.D.), Doctor of Litt., Doctor of Sc. and Doctor of Law – 2017 of Aliah University) may apply for admission to Ph.D. programme.
- iii) Admission process will include an online interview to be conducted by the University.
- iv) For subjects like Theology where above-mentioned examinations are not applicable, a different modality for intake will be decided.

Signature

Signature

4) To discuss the admission in Diploma in Medical Laboratory Technology.

The University Authority proposed to introduce Diploma in Medical Laboratory Technology programme on self-finance mode. Resolved that the proposal is approved.

5) To discuss the Results of Final Year examination.

The House deliberated upon the various possibilities of conducting online examinations for the Final Year students. Options like sending question paper to students over e-mail and allowing them to upload images of their answer-scripts within stipulated time is discussed. However, keeping in mind the possibility of issuance of an order from West Bengal Higher Education Department, on this matter, within a week's time, it is resolved that this agenda be deferred for discussion in the next meeting of the Council.

Resolved further that the Heads/Heads (Officiating) shall prepare a database of Final year students who will/will not be able to appear for the online examination. The report be submitted to the Office of the Hon'ble Vice-Chancellor. Upon receipt of database from all departments and issuance of the above-stated order from WBHED the Controller of Examinations shall hold a meeting to discuss the future course of action.

Also resolved that the ERP Committee shall explore the possibilities of conducting written examinations in online mode through the ERP solutions presently under consideration. The ERP Committee is advised to submit a detailed report in this regard to the Office of the Hon'ble Vice-Chancellor within a week's time for further action.

6) To discuss the supplementary result of 2018 and 2019 pass-out batch and the students who have completed their duration of Registration in 2020.

Resolved that supplementary exams will be taken in on-line mode.

7) To discuss the publication of results of the students of 8 Study Centres (Examination was held in December 2019).

The matter was discussed and it is resolved that the results will be published in line with semester system norms.

8) To discuss the Commencement of Online Classes

The Chairman of the Technical Committee for Online Classes informed the House that a meeting was held on 25/08/2020. The Committee has already submitted its observations and reservations to the Hon'ble Vice-Chancellor and Registrar per e-mail for kind consideration. The House discussed about procuring a suitable premium/subscribed version of software for conducting online classes. Issues like format of teaching, size of online content, affordability, need of a strong Technical support team, and training sessions for teachers on methods of creating e-content are also discussed.

It is resolved that Dr. Arup K. Baksi, Dept. of MBA shall submit a questionnaire to the Office of the Registrar for further transmission to all the departments. Based on the questionnaire the Heads/Heads (Officiating) shall collect and prepare a database of students who can/cannot attend online classes. The report is to be submitted to the office to the Hon'ble Vice-Chancellor within a week's time for further action.

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9) To discuss the request of Dept. of Islamic Studies for introduction of M.A. in Islamic Studies.

The matter of considering the request of the Dept. of Islamic Studies for introduction of M.A. in Islamic Studies is discussed. The students of Dept. of Islamic Studies are aware of the space constraint in the Park Circus Campus and therefore, have agreed to shift the Dept. of Islamic Studies to the Taltala Campus. Under this situation the proposal for introduction of M.A. in Islamic Studies from this session by shifting the said department to the Taltala Campus is approved.

10) To discuss the request of Jawed Ansari, Roll CEN15212 to allow him to submit his thesis of M.Tech. Dissertation.

Resolved that Prof. Md. Mehedi Kalam, Dean, Faculty of Science and Technology, shall check the academic details / records, the application(s) and the medical reports submitted by Mr. Jawed Ansari. The Dean, Faculty of Science and Technology shall forward his findings to the Office of the Vice-Chancellor for further action.

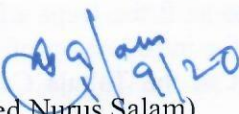
11) To discuss the matter of readmission.

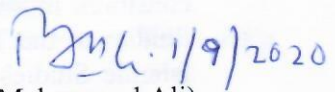
The request of Mr. Iftikar Ahmed (Roll No. EEN184015, a student of 2nd year (4th Semester) in Dept. of Electrical Engineering) for readmission in Dept. of Civil Engineering is not approved by the House.

12) Table items with the permission of the Chair.

- i) The request of Ms. Nasrin Shabnam (Roll No. PHE11019 a student of Dept. of Physics) for issuance of Master degree and certificate is discussed. Resolved that Prof. Md. Mehedi Kalam, Dean, Faculty of Science and Technology, shall go through the request submitted by Ms. Nasrin Shabnam and verify the same with official records. Prof. Md. Mehedi Kalam shall forward his findings to the Office of the Vice-Chancellor for further discussion in the Academic Council.
- ii) The Department of Law, Engineering along with other departments who have conducted viva voce of postgraduate students of their respective departments are advised to submit a soft copy of the dissertations of their students to the Office of the Vice-Chancellor. Further resolved that departments must instruct their students to submit a hard copy of their PG dissertation to the University Library for future reference.
- iii) The request of students of B.Sc. 1st year Statistics to offer Economics as a Subsidiary subject instead of Physics is discussed at length. Resolved that the BOS of the concerned department shall discuss the matter and submit its recommendation to the House for further discussion.
- iv) Dr. Arup K. Baksi, Head, Dept. of MBA presented a detailed proposal for introducing some Value Added Courses (VACs) at Aliah University. It is resolved that a Committee will be set up to deliberate on the proposal.
- v) The matter of admission of foreign students through proper channel is to be explored and discussed in the next meeting of the Council.

As there was no other agenda the meeting ended with vote of thanks to and from the Chair.


(Dr. Syed Nurus Salam)
Registrar
Secretary, Academic Council


(Prof. Mahammad Ali)
Vice-Chancellor
Chairman, Academic Council



Aliah University

University Research Programme (URP)

E-GUIDELINES: PHD/MPHIL COURSE WORK (ONLINE)

After the Documents Verification and Joining formalities of the research scholars (of 2019-2020) are over, URP will announce/notify the date from which the Departments can commence their Course work.

DRC will form a Doctoral Scrutiny Committee (DSC) and recommend for PhD Course Work to each student and forward the signed and dated **Form No. AU/URP: 2A** through respective Dean to URP, to get the approval from the Chairperson, BRS. **Form No. AU/URP: 2A** may be sent by email or the original hard copy may be submitted to URP. However, once normalcy returns, all the Departments must submit the original **Form No. AU/URP: 2A** to URP.

The Departments will commence the course work online, following UGC guidelines.

Structure & Codes of Course Work

With effect from session 2019-20, the structure of the course work and course codes are amended to accommodate a 2 credit course on Research & Publication Ethics (RPE) (as per D.O. No. F.1-1/2018(Journal/CARE) dated December, 2019) for both MPhil and PhD course, as adopted in the 7th Academic Council Meeting dated 30.08.2020.

Existing Course Work Structure (AU Reg. 2017)	New Course Work Structure (AU Reg. 2017)
<ol style="list-style-type: none">1. Research Methodology-4 Credit2. Soft Skill - 2 Credit3. Subject Paper-I - 4 Credit4. Subject Paper-II - 4 Credit	<ol style="list-style-type: none">1. Research Methodology - 4 Credit2. Research and Publication Ethics - 2 Credit3. Literature Review, Report and Seminar Presentation - 4 Credits4. Subject Paper- 4 Credit <p>(1, 2, 3 are compulsory papers & common for all departments without any change of title)</p>

Note:

1. Research Methodology syllabus will include relevant computer applications.
2. Existing syllabus of Soft Skill may be incorporated in papers Research Methodology and Literature Review, Report and Seminar Presentation, as required.
3. Research and Publication Ethics (RPE) will be taken up by each Department individually (as per resolutions taken in BRS meeting of 11th June, 2020)
4. Refer to **Annexure** for the detailed course coverage of RPE, as given by UGC.

Existing Course Code (AU Reg. 2017)			New Course Code (AU Reg. 2017)		
Course Code	Course Title	Credit	Course Code	Course Title	Credit
RM601	Research Methodology	04	PHD/RM-01	Research Methodology	04
SS602	Soft Skill	02	PHD/RPE-02	Research and Publication Ethics	02
-- 603	Subject Paper-I	04	PHD/LR-03	Literature Review, Report and Seminar Presentation	04
-- 604	Subject Paper-II	04	PHD/SP-04	Subject Paper (....)	04

Note:

1. PHD/RM-01, PHD/RPE-02, PHD/LR-03 - compulsory papers and common for all depts.
2. Subject Paper (.....), where will be the Title of Elective Paper/ Advanced Paper/ Special Paper.
3. PHD/ will be replaced by MPhil/ for the MPhil course codes.
4. As per UGC-2016 MPhil/PhD Regulations, all guidelines related to Course Work is same for MPhil and PhD, and therefore, Course work structure and Course Code will be same for both the programmes.

Examinations on Course Work

Examinations can be done in any format as per the requirements of the paper, eg, MCQ, long questions, presentations, report submission, etc. But, the examination should be on camera and timed like any normal examination. The documents related to examinations should be preserved properly.

Marks Submission (2019-20 onwards)

Marks obtained by the students should be filled in **Form No. AU/URP: 2B**, duly approved by the concerned Dean and submitted to URP for onward transmission to the Controller of Examination (CoE) for Grade Card of PhD Course Work. All soft copies of the documents (signed with date) should be preserved for submitting as hard copies to URP when situation normalises.

Exemption from course-work

A candidate who has a two-year MPhil degree from any university will be required to apply for waiver from course work. He/she should submit application form (**Form No. AU/URP: 2C**) to the Convener, DRC along with the following self-attested with date scanned documents:

- i) Course work grade card and certificate
- ii) MPhil Certificate and
- iii) A certificate from the competent authority of the university stating that the selection to the MPhil course made through a written test and/viva-voce and that a full paper of Research Methodology of at least one semester duration was taught in the MPhil course.

The recommendation of DRC, duly approved by the concerned Dean will be submitted to URP, to get the approval from the Chairperson, BRS. (Contact URP (phdataliah@gmail.com) for **Form No. AU/URP: 2C**)

Course Work for Students other than Session 2019-20

All pending course work classes and examinations should be completed as early as possible through online/offline/ a blended mode. Examination process remains the same as given above for 2019-20 onwards batches.

Marks Submission (previous to 2019-20)

Departments are requested to follow the format of **Form No. AU/URP: 2B** and modify for marks submission as per courses assigned to their scholars, according to the existing, pre-amended course structure and course code. The copy of marks obtained by the students should be filled in, duly approved by the concerned Dean and submitted to URP for onward transmission to the Controller of Examination (CoE) for Grade Card of PhD Course Work. All soft copies of the documents (signed with date) should be preserved for submitting as hard copies to URP when situation normalises.



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary

D.O.No.F.1-1/2018(Journal/CARE)

December, 2019

Respected Sir/Madam,

University Grants Commission in its 543rd meeting held on 9th August, 2019 approved two Credit Courses for awareness about publication ethics and publication misconducts entitled "**Research and Publication Ethics (RPE)**" to be made compulsory for all Ph.D. students for pre-registration course work **(attached as Annexure)**.

In view of the above, you are requested to ensure that the above two Credit courses may be made compulsory for all Ph.D. students for pre-registration course work undertaken in your University from the forthcoming academic session.

With regards,

Yours sincerely,

(Rajnish Jain)

TO THE VICE-CHANCELLORS OF ALL UNIVERSITIES

ANNEXURE

Course Title:

- **Research and Publication Ethics (RPE)**-Course for awareness about the publication ethics and publication misconducts.

Course Level:

- 2 Credit course (30 hrs.)

Eligibility:

- M.Phil., Ph.D. students and interested faculty members (It will be made available to post graduate students at later date)

Fees:

- As per University Rules

Faculty:

- Interdisciplinary Studies

Qualifications of faculty members of the course:

- Ph.D. in relevant subject areas having more than 10 years' of teaching experience

About the course

Course Code: CPE- RPE

Overview

- This course has total 6 units focusing on basics of philosophy of science and ethics, research integrity, publication ethics. Hands-on-sessions are designed to identify research misconduct and predatory publications. Indexing and citation databases, open access publications, research metrics (citations, h-index, Impact Factor, etc.) and plagiarism tools will be introduced in this course.

Pedagogy:

- Class room teaching, guest lectures, group discussions, and practical sessions.

Evaluation

- Continuous assessment will be done through tutorials, assignments, quizzes, and group discussions. Weightage will be given for active participation. Final written examination will be conducted at the end of the course.

Course structure

- The course comprises of six modules listed in table below. Each module has 4-5 units.

Modules	Unit title	Teaching hours
Theory		
RPE 01	Philosophy and Ethics	4
RPE 02	Scientific Conduct	4
RPE 03	Publication Ethics	7
Practice		
RPE 04	Open Access Publishing	4
RPE 05	Publication Misconduct	4
RPE 06	Databases and Research Metrics	7
	Total	30

Syllabus in detail

THEORY

- RPE 01: PHILOSOPHY AND ETHICS (3 hrs.)**

- Introduction to philosophy: definition, nature and scope, concept, branches
- Ethics: definition, moral philosophy, nature of moral judgements and reactions

- RPE 02: SCIENTIFIC CONDUCT (5hrs.)**

- Ethics with respect to science and research
- Intellectual honesty and research integrity
- Scientific misconducts: Falsification, Fabrication, and Plagiarism (FFP)
- Redundant publications: duplicate and overlapping publications, salami slicing
- Selective reporting and misrepresentation of data

- RPE 03: PUBLICATION ETHICS (7 hrs.)**

- Publication ethics: definition, introduction and importance
- Best practices / standards setting initiatives and guidelines: COPE, WAME, etc.
- Conflicts of interest
- Publication misconduct: definition, concept, problems that lead to unethical behavior and vice versa, types
- Violation of publication ethics, authorship and contributorship
- Identification of publication misconduct, complaints and appeals
- Predatory publishers and journals

PRACTICE

- RPE 04: OPEN ACCESS PUBLISHING(4 hrs.)**

1. Open access publications and initiatives
2. SHERPA/RoMEO online resource to check publisher copyright & self-archiving policies
3. Software tool to identify predatory publications developed by SPPU
4. Journal finder / journal suggestion tools viz. JANE, Elsevier Journal Finder, Springer Journal Suggester, etc.

- **RPE 05: PUBLICATION MISCONDUCT (4hrs.)**

- A. Group Discussions (2 hrs.)**

1. Subject specific ethical issues, FFP, authorship
2. Conflicts of interest
3. Complaints and appeals: examples and fraud from India and abroad

- B. Software tools (2 hrs.)**

Use of plagiarism software like Turnitin, Urkund and other open source software tools

- **RPE 06: DATABASES AND RESEARCH METRICS (7hrs.)**

- A. Databases (4 hrs.)**

1. Indexing databases
2. Citation databases: Web of Science, Scopus, etc.

- B. Research Metrics (3 hrs.)**

1. Impact Factor of journal as per Journal Citation Report, SNIP, SJR, IPP, Cite Score
2. Metrics: h-index, g index, i10 index, altmetrics

References

- Bird, A. (2006). *Philosophy of Science*. Routledge.
- MacIntyre, Alasdair (1967) *A Short History of Ethics*. London.
- P. Chaddah, (2018) *Ethics in Competitive Research: Do not get scooped; do not get plagiarized*, ISBN:978-9387480865
- National Academy of Sciences, National Academy of Engineering and Institute of Medicine. (2009). *On Being a Scientist: A Guide to Responsible Conduct in Research: Third Edition*. National Academies Press.
- Resnik, D. B. (2011). What is ethics in research & why is it important. *National Institute of Environmental Health Sciences*, 1–10. Retrieved from <https://www.niehs.nih.gov/research/resources/bioethics/whatis/index.cfm>
- Beall, J. (2012). Predatory publishers are corrupting open access. *Nature*, 489(7415), 179–179. <https://doi.org/10.1038/489179a>
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Aliah University

Recommendation of Course Work and Formation of Doctoral Scrutiny Committee (DSC)

(To be filled-in block letters by the Department)

1. Department enrolled in: _____
2. Name in full : _____
3. Enrollment No: _____ Date of Enrollment: _____
4. Category (Full-time/Part-time) _____
5. Course Work Exempted: Yes/ No (If 'Yes, **Form No. AU/URP: 2C** to be submitted by Candidate)
6. Details of Course Work assigned, if 'No' to exemption of course work:

Course Code	Course Title	Credit
PHD/RM-01	Research Methodology	04
PHD/RPE-02	Research and Publication Ethics	02
PHD/LR-03	Literature Review, Report and Seminar Presentation	04
PHD/SP-04	Subject Paper (.....)	04

7. Place(s) where the research will be carried out:
 - (a) Dept./Centre/School _____
 - (b) Partly (in the case of sponsored scholar/ collaborative work)
at _____
located at _____
8. Broad area of research work _____
9. Name of Supervisor and Designation: _____
- 10.No. of PhD student already enrolled (as Supervisor & Co-supervisor) & _____
- 11.Details of DSC of the Candidate:

Sl. No.	Name	Designation	Role
1			Chairperson (Ex-Officio)
2			Convener (Supervisor)
3			Member (Convener of DRC)
4			Subject Expert
5			Subject Expert
6	(Co-Supervisor) if & when allocated		Member (Invited)

Convener, DRC

Department Seal

Chairperson, DRC

FOR APPROVAL OF THE CHAIRPERSON, BOARD OF RESEARCH STUDIES (BRS)

Dean
Faculty of S&T / H&L

Coordinator /
Jt. Coordinator, URP

Chairperson, BRS



Aliyah University

Submission of Marks of Course Work to the Controller of Examination

Department:

Course work started on: / / (dd/mm/yyyy)

Academic session:

Examination held on:

No. of enrolled students:

No. of students completed course work:

Completion of course work within: One Semester/ Two Semesters (Please \checkmark)

Comments (if any):

PhD/MPhil Structure of Course Work Assigned:

Course Code	Course Title	Credit
PHD/RM-01	Research Methodology	04
PHD/RPE-02	Research and Publication Ethics	02
PHD/LR-03	Literature Review, Report and Seminar Presentation	04
PHD/SP-04	Subject Paper (.....)	04

Convener, DRC

Departmental Seal

Chairperson, DRC

Forwarded by-		
_____	_____	_____
Dean of S&T / H&L	Coordinator / Jt.Coordinator, URP	Controller of Examination

Enclosed: Subject wise Results Tabulation Sheet

Copy to URP: Submit one set of photocopy for documentation in URP

PhD/MPhil Course Work Examination

Examination held on / / (dd/mm/yyyy)

Academic Session:

Course Code: PHD/RPE-02

Credit: 02

Course Title: Research and Publication Ethics

F.M.:

Sl. No.	Name of the Candidates (Please strike out blank rows after the last entry)	Enrollment No. & Date of Enrollment	Marks Obtained (.....)	% of Marks Obtained

Examiner

Convener, DRC

Chairperson, DRC

PhD/MPhil Course Work Examination

Examination held on / / (dd/mm/yyyy)

Academic Session:

Course Code: PHD/SP-04

Credit: 04

F.M.:

Sl. No.	Name of the Candidates (Please strike out blank rows after the last entry/add another page, if reqd)	Enrollment No. & Date of Enrollment	Course Title	Marks Obtained (.....)	% of Marks Obtained
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
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			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		
			Subject Paper ()		

Examiner

Convener, DRC

Chairperson, DRC