

Internal Academic Audit (2019-20)

**Aliah University**  
**Department of Islamic Studies**

**Academic Audit**  
**Academic Year: 2019-20**

*Amul*  
13/3/23

Internal Academic Audit Committee  
Department of Islamic Studies  
Aliah University, Kolkata-14

*Rashid*  
13.03.23

*Amul*  
13/3/23

HEAD (Officiating)  
Dept. of Islamic Studies  
Aliah University, Kolkata

The Academic Audit of Aliah University focuses on four key functional areas:

1. Academic Management
2. Academic Practices
3. Infrastructure and supportive facilities
4. Initiatives and Supplementation

  
HEAD (Officiating)  
Dept. of Islamic Studies  
Aliah University, Kolkata

## Academic Management

### Information about HOD/ HOD (Officiating)

- 1] Name: **Mr. Syed Abdur Rasheed**
- 2] Designation: **HoD, (Officiating)**
- 3] Qualification: **MA, NET**
- 4] Teaching experience (in years): **2.8 Years**
- 5] Industry experience (if any in years): **Nil**
- 6] Number of teaching hours per week: **12**
- 7] Number of Research Projects/Publications/  
Study material developed during  
The academic year (provide list in separate sheet): **01 Publication**

1. Syed, Abdur Rasheed. "Maktoobat e Nabawi ke Usool aur Dr. Hamidullah". In [Ed] Mohsin Usmani. *Mohammad Hamidullah ka limi warsa aur us ki Asri Manawiyat*. Institute of Objective studies, New Delhi. **2019**. ISBN: 978-93-84973-79-7.

### 8] Contribution to enrich quality of teaching-learning during the academic year:

(Seminars / Workshops / lectures / field visits organized): **08**

1. Participated in one week "International Educational Workshop for Advancing Theological and Scientific Literacy in Madrasa Discourses" organized by CMRI initiative, Notre Dame University, USA, at Collage of Islamic Studies, HBK University, **Doha, Qatar**, on December 25-30, 2019.
2. **Convener**: Winter school, five-day national postgraduate program on Islamic Studies organized jointly by the dept. of Islamic Studies, Aliah University, and IOS, Kolkata Chapter, held on 10-14 Feb. 2020 at Aliah University, Kolkata.
3. **Presented a paper** on the topic of "Religious Tolerance during Righteous Caliphate" in two-day International Virtual Conference on "The Role of Tolerance in the Stability of the Society" organized by the Department of Islamic Theology, Aliah University, Kolkata, W.B. on January 19<sup>th</sup>-20<sup>th</sup> 2021.
4. **Presented paper** entitled "Riyaziat aur Falakiyat me Musalmanon ki Khidmat- Fuat Sezgin aur Brokalman ka Taqabuli Mutala" in tow day international conference on the life and corntribution of Prof. Fuat Sezgin, organized by Institute of Objective Studies, New Delhi, on 21-22 Dec. 2019.
5. **Presented paper** titled "Maktoobat e Hadies ki Tahqeeq mien MI Habibur Rahman Azmi ka Manhaj aur Uski Khosoosiyat" in Two day National Conference on 'Allama Habibur Rahman Azmi: Life and Contributions' organized by Institute of Objective studies, New Delhi, on July 6-7, 2019, at New Delhi.
6. **Presented a paper** on the topic of "Shubae Islamiyat Aliah University Aur Mutalaat e Qurani", in National Seminar on Status of the Quranic Studies in India, Organized by KA Nizami Centre for Quranic Studies, AMU, Aligarh, on 4-5 March 2020, at AMU, Aligarh.
7. **Delivered** a lecture on "Jama wa Tadween Hadith" in Five-day winter school post graduate program on in Islamic Studies organized by the dept. of Islamic Studies, Aliah University in collaboration with IOS, Kolkata Chapter on 11<sup>th</sup> Feb. 2020.

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8. **Delivered** a lecture on "Non-Muslims during the time of the Prophet" in Five-day winter school post graduate program on in Islamic Studies organized by the dept. of Islamic Studies, Aliah University in collaboration with IOS, Kolkata Chapter on 11<sup>th</sup> Feb. 2020.
9. **Delivered** a lecture on the topic of "Maghribi Bengal me Islamic Studies-Aliah University k Hawale se" organized by Islami Mutalaat forum, Dept. of Islamic Studies, MANUU, Hyderabad, on 30th January 2020.

9] Contribution to the growth and development of the University during the academic year:

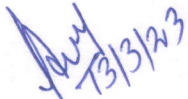
Committee	Position held	Work done/ Activity
Board of Studies, Dept. of Islamic Studies	Chairperson	Conducted meetings of BoS and prepared syllabus
Faculty Council of Humanities & Languages	Member	Participated in meetings
Academic Council. Aliah University	Member	Participated in meetings

10] Other responsibilities (Please specify, add rows if required):

1	Regular responsibilities as HoD
2	

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required):

1	
2	

  
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**Dept. of Islamic Studies**  
**Aliah University, Kolkata**

**Information about Teaching Members (to be filled by individual Teaching member)**

**Syed Abdur Rasheed**

1] Name: **Mr. Syed Abdur Rasheed**

2] Designation: **Assistant Professor**

3] Qualification: **MA, NET**

4] Teaching experience (in years): **2.8 Years**

5] Industry experience (if any in years): **Nil**

6] Number of teaching hours per week: **12**

7] Number of Research Projects/Publications/  
Study material developed during

The academic year (provide list in separate sheet): **01 Publication**

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9] Contribution to the growth and development of the University during the academic year:

Committee	Position held	Work done/ Activity
Board of Studies, Dept. of Islamic Studies	Chairperson	Conducted meetings of BoS and prepared syllabus
Faculty Council of Humanities & Languages	Member	Participated in meetings
Academic Council. Aliah University	Member	Participated in meetings
Organizing committee, Five day winter school national program on Islamic studies	Convener	Organized the program

10] Other responsibilities (Please specify, add rows if required):

1	Regular responsibilities as HoD
2	

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required):

1	
2	

*[Handwritten Signature]*  
7/3/23

**HEAD (Officiating)**  
**Dept. of Islamic Studies**  
**Aliah University, Kolkata**

**Dr Sumaiya Ahmed**

- 1] Name: **Dr. Sumaiya Ahmed**
- 2] Designation: **Assistant Professor**
- 3] Qualification: **M.A., NET, JRF, Ph.D**
- 4] Teaching experience (in years): **1.5 years**
- 5] Industry experience (if any in years): **Nil**
- 6] Number of teaching hours per week: **17**
- 7] Number of Research Projects/Publications/  
Study material developed during  
The academic year (provide list in separate sheet): **03**
- I. **History of Madrasa Education System in West Bengal (Kolkata)**, Published in Schools of Kolkata: Weaving Magic in Education (ed) by Subha Das Mondal, Sampark, Kolkata, India, 2020, pp91-104, ISBN No. 9788177680706
  - II. **Freedom of Expression: In the Noble Quran**, Published in the Muslim World League Journal, Saudi Arabia, vol.48, No. 5, January 2020, pp.46-51.
  - III. **Inter-Faith Dialogue: Perspective of Ismail Raji Al Faruqi's Islam and Other Faiths**, Published in Islam and Muslim Societies: A social Science Journal, Lucknow, India, vol.13, No. 2, August, 2020, pp.22-37, ISSN#0973-2802.

- 8] Contribution to enrich quality of teaching-learning during the academic year:  
(Seminars / Workshops / lectures / field visits organized): **04**

- I. International Conference on "Bengali Muslims at the crossroads: Possibilities and Challenges" held on dated November 16<sup>th</sup> -17<sup>th</sup>, 2019, Kolkata India, Sponsored by Department of Journalism and Mass Communication, Aliah University and Bengali Academia for Social Empowerment (BASE), paper presented on "**The Identity Crisis of the Bengali Muslims (West Bengal): After Partition of India**".
- II. One Day Seminar on the Occasion of death anniversary of *Haji Muhammad Mohsin*, held on dated November 29<sup>th</sup>, 2019, Kolkata, India, Sponsored by Education Sub-Committee of the Muslim Institute, paper presented on "**Haji Muhammad Mohsin: Life and Work**".
- III. International Conference on "The life and Contributions of Prof Fuat Sezgin" held on dated 21<sup>st</sup> -22<sup>th</sup> December, 2019, New Delhi, India, Sponsored by Institute of Objective Studies, paper presented on "**Professor Fuat Sezgin: Contributions to Islamic Studies**".

- IV. National Seminar on “ Impact of Islamic Law in the Contemporary Indian Legal System” held on dated 25<sup>th</sup> February, 2020, Kolkata, India, Sponsored by Department of Law, Aliah University and Centre for Study and Research (CSR), Hyderabad, paper presented on “*Islam’s Contribution to Haqq al-Huquq al-Insan (Human Rights)*”.

9] Contribution to the growth and development of the University during the academic year:

Committee	Position held	Work done/ Activity
Board of Studies, Dept. of Islamic Studies	Member	Participated in meetings
Faculty Council of Humanities & Languages. Memo no. AU/REG/0828/19 Dated: 22/8/2019	Member	Participated in meetings
Board of Studies, Dept. of History /Memo No. AU/REG/0218/20 Dated: 10/02/2020	Member	Participated in meetings
Organizing committee, Five day winter school national program on Islamic studies	Convenor	Organized the program

10] Other responsibilities (Please specify, add rows if required):

1	
2	

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required):

1	
2	



**Information about Technical Staff & Non-Teaching Members (to be filled by individual Technical Staff & Non-Teaching Member)**

**No Technical or non-teaching staff available.**

- 1] Name:
- 2] Designation:
- 3] Qualification:
- 4] Teaching experience (in years):
- 5] Industry experience (if any in years):
- 6] Number of teaching-support/ Lab- hours per week:  
(for Technical Staff)
- 7] Contribution to the growth and development of the University during the academic year (Administrative responsibilities):

Committee	Position held	Work done/ Activity

- 8] Other responsibilities (Please specify, add rows if required):

1	
2	

**Academic Practices**

**Academic Practices (for the academic year: 2019-20)**

- 1] Total number of teaching-days in the academic year: **158**
- 2] Total number of permanent teaching staff: **02**
- 3] Total number of permanent teaching staff with PhD: **01**
- 4] Number of programmes offered (please specify): **01, 3-Year BA (Hons) in Islamic Studies**
- 5] Number of sanctioned intake of students and Number of actual admissions: **60 and 58**
- 6] How many teaching members have attended Orientation Programme/ Refresher Course/ FDP/ Workshop/ Training Programme/ Research Methodology Course/ Capacity Building Programme etc.: **01 workshop**

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13/3/23  
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7] Number of Orientation Programme/ Refresher Course/ FDP/ Workshop/ Training Programme/ Research Methodology Course/ Capacity Building Programme etc. organised by the department:

Organized Five-day winter school national program on Islamic Studies

8] Number of Training Programme/ Consultancy offered By the department: Nil

9] Number of academic collaborations made by the department:

1. Winter School program organized in collaboration with Institute of Objective studies, New Delhi, Kolkata Chapter.

10] Innovative practices (please specify):

### Teaching-Learning-Evaluation process (for the academic year:2019-20)

1] Does teaching members participate in course designing? Yes

2] Does the department have a structured Board of Studies or similar academic body to design/ expand/ modify course content? Yes

3] Does the programme follow:  
a. CBCS structure No.  
b. Elective-based structure Yes.  
c. Any other, please specify

4] Does the department follow Academic Calendar implemented By the University? Yes

5] Use of Teaching-Learning tools/ platforms (Please specify)

a. OHP No  
b. LCD No  
c. Interactive Boards Yes  
d. LMS No  
e. Any other

6] Use of ICT in Teaching-Learning-Evaluation  
a. e-books Yes  
b. e-journals Yes  
c. research database/ repositories No  
d. IT enabled classroom No  
e. Online assignment No  
f. Online assessment No  
g. Online feedback No

7] Weekly class hour per course (average): 4

8] Whether remedial/ tutorial classes included in class routine? No

Internal Academic Audit (2019-20)

9] Does the programme offered has scope of Internship/ Project/ Field work/ Seminar presentation/ Industrial training? Yes

10] Does the department follow progressive evaluation of students? Yes

11] Number of students appeared and passed in the academic year: 28 and 28

**Research output (for the academic year:2019-20)**

1] Does the department offer MPhil/ PhD/ Post-Doctoral Programme: (Please specify): No

2] Number of students/ scholars registered/ enrolled in MPhil/ PhD/ Post-Doctoral Programme (If the answer to Q1 is yes):

3] Number of publications in refereed & peer-reviewed journals:

4] Number of book/ edited-volume/ book-chapter published with ISBN: 00

5] Number of patents registered: 00

6] Number of revenue generating events (Consultancy, Training Programme, MDP/ EDP etc.): 00

7] Number of Seminar/ Conference/ Workshop/ FDP etc organised at State/ National/ International level: 01

8] Number of sponsored research projects:

a. Completed 00

b. Ongoing 00

9] Number of collaborative research projects:

a. Completed 00

b. Ongoing 00

10] Any innovative research initiative adopted and implemented (please specify):

### Infrastructure & facilities (departmental level)

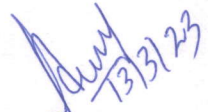
- 1] Number of classrooms: **03**
- 2] Number of ICT-enabled classrooms: **00**
- 3] Number of laboratories: **NA**
- 4] Availability of licensed software/ databases: **00**
- 5] Number of tutorial rooms: **00**
- 6] Number of seminar halls: **00**
- 7] Number of rooms for the teaching members: **02**
- 8] Number of computer/ printer/ scanner available:
  - a. In laboratory **00**
  - b. In teachers' enclosure **01**
  - c. For Research scholars **00**
  - d. For Administrative purpose **01**
- 9] Whether Internet facility available in classrooms/ laboratory / teachers' enclosure? **Yes**
- 10] Whether reprographic facility available? **No**
- 11] Number of washroom facility (for male): **01**
- 12] Number of washroom facility (for female): **01**
- 13] Presence of appropriate signage: **Yes**
- 14] Barrier free environment ensured? **Yes**

### Initiatives and Supplementation for Students:

- 1] Whether Mentorship (Teacher-driven) for students is in place? **Yes**
- 2] Do the students participate in extra-academic activities and pursue Co-curricular activities? **Yes**
- 3] Does the department arrange Industry-visit/ Industrial lecture/ Field-trips/ Excursions/ Archeological trips/ Exhibitions etc. for students? **No**
- 4] Does the department arrange seminars/ workshops/ skill-development programmes etc. for students? **Yes**
- 5] Does the department arrange programmes for the students focusing Soft-skill and Personality development? **No**

Internal Academic Audit (2019-20)

- 6] Does the department have any Student Forum/ Club/ Chapter etc.? **Yes**
- 7] Does the department have a students' feedback mechanism in place? **Yes**
- 8] Are the students provided with Training and Placement support? **Yes**
- 9] Do the students receive ICT-based teaching? **No**
- 10] Can the students access digital resources offered by the University library? **Yes**
- 11] Please indicate the number of students those have qualified for NET/SET/GATE/GMAT/SLET/WBCS/UPSC or any other Competitive Exam (for the specific period) **00**
- 12] Please indicate the number of students those have progressed for higher studies (for the specific period) **00**
- 13] Please indicate the number of students those were offered placements by the University (for the specific period). **00**

  
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