

Aliah University

Academic Audit: 2021-22

*Department
of English*

Aliah University

Department of English

Academic Audit Academic Year: 2021-2022

Sandip A in
10.1.23

Sharmistha Chatterjee
10/1/23

Rohit Hassan
10/01/23

Amrta Horner
10/9/23

Hasina Wahida
10/01/23

Safiul Islam
10/01/2023

Shohel Aziz
10/01/23

Indri Roy
10/01/23

Rargis Jhansum
10/1/2023

The Academic Audit of the department of English, Aliah University focuses on four key functional areas:

- 1. Academic Management**
- 2. Academic Practices**
- 3. Infrastructure and supportive facilities**
- 4. Initiatives and Supplementation**

Academic Management

Information about HOD/ HOD (Officiating)

Dr. Tajuddin Ahmed

- 1] Name: Dr. Tajuddin Ahmed (Head of the department till 30/11/2021)
- 2] Designation: Associate Professor
- 3] Qualification: MA, PhD
- 4] Teaching experience (in years): 20 years
- 5] Industry experience (if any in years): Nil
- 6] Number of teaching hours per week: 14
- 7] Number of Research Projects/Publications/ Study material developed during the academic year (provide list in separate sheet): 13 (Annexure TA -5)
- 8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil
- 9] Contribution to the growth and development of the University during the academic year: 2

Committee	Position held	Work done/ Activity
Annual report committee	Chairman	Preparing Annual reports 2018, 2019
Publication Committee	Chairman	Preparing Newsletters, Students Magazine

- 10] Other responsibilities (Please specify, add rows if required): NIL
- 11] Best Practices in teaching & academic-administration introduced in the department

in the academic year (Please specify, add rows if required):NIL

Prof. Amazed Hossein

1] Name: Prof. Amazed Hossein (Head of the department from 01/12.2021)

2] Designation: Professor

3] Qualification: MA, PhD

4] Teaching experience (in years): 38 years

5] Industry experience (if any in years): NA

6] Number of teaching hours per week: 12

7] Number of Research Projects/Publications/ Study material developed during the academic year (provide list in separate sheet): 4 (Annexure AH -5)

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): 2

9] Contribution to the growth and development of the University during the academic year: 3

Committee	Position held	Work done/ Activity
1 Fees Concession Committee	Chairman	Considering applications of poor and meritorious students for fees concession
2 University Bus Committee	Chairman	Fixing university bus timings and arrangement of extra bus services etc
3 University Auditorium Committee	Member	Considering applications for allotting University auditorium.

10] Other responsibilities (Please specify, add rows if required): 5

1	Worked as Dean of Students' Welfare at Aliah University as an additional duty.
2	Member, Postgraduate Board of Studies in English, University of Kalyani, Kalyani.
3	Member, Departmental Research Committee, Department of English, University of Gour Banga, Malda.
4	Member, Department Research Committee, Department of English, Rabindra Bharati University, Kolkata.
5	Acted as an Examiner of a PhD Thesis of the Department of English, Vidyasagar University, Paschim Midnapore.

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): Nil

Information about Teaching Members

Prof. Sharmistha Chatterjee

1] Name: Prof. Sharmistha Chatterjee

2] Designation: Professor

3] Qualification: M.A PhD, PGDTE, B.T.

4] Teaching experience (in years): 24

5] Industry experience (if any in years): Nil

6] Number of teaching hours per week: 14

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): Nil

8] Contribution to enrich quality of teaching-learning during the academic year: Seminars / Workshops / lectures / field visits organized): 01

Organised online workshop for structuring PG CBCS syllabus on 30 April 2021

9] Contribution to the growth and development of the University during the academic year: 6

Committee	Position held	Work done/ Activity
University Research Programmes	Coordinator	Processed PhD related documents of all departments of the University, scrutinised, assisted in thesis submission, framed rules.
ICC	Chairperson	Actively solved reported cases.
Convocation	Member	Assisted in ongoing preparations for convocation
NAAC	Member	Writing parts of SSR
Time Table Committee	Member	Actively made master routines for Park Circus Campus
PG CBCS Committee	Convenor	Was part of committee which drafted the frame of the University PG CBCS syllabus

10] Other responsibilities (Please specify, add rows if required): 01

1	Coordinator of the Departmental Research Committee
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11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): 01

1	Streamlined and organised half-yearly report presentation by PhD scholars at the University level
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Dr. Safiul Islam

1] Name: Dr. Safiul Islam

2] Designation: Assistant Professor

3] Qualification: MA, Ph.D.

4] Teaching experience (in years): 7 Years

5] Industry experience (if any in years): NIL

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): 02(Annexure SI-1)

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: 1

Committee	Position held	Work done/ Activity
Convocation	Member	assisted in ongoing preparations for convocation

10] Other responsibilities (Please specify, add rows if required): 02

1	Member of Board of Studies of the Department
2	Member of Departmental Research Committee

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): Nil

Dr. Hasina Wahida

1] Name: Dr. Hasina Wahida

2] Designation: Assistant Professor

3] Qualification: MA, PhD

4] Teaching experience (in years): 7 years

5] Industry experience (if any in years): Nil

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): 01 (Annexure HW -3)

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: 2

Committee	Position held	Work done/ Activity
Annual report committee	Member	Collecting data for preparing Annual reports 2018, 2019
Maintenance Committee	Member	Works related to University maintenance

10] Other responsibilities (Please specify, add rows if required): 3

1	Preparing class routine for the academic year (July-Dec 2021 and Jan-June 2022)
2	Member of Board of Studies of the Department
3	Member of Departmental Research Committee

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): Ni

Dr. Rohan Hassan

1] Name: Dr. Rohan Hassan

2] Designation: Assistant Professor

3] Qualification: MA, PhD

4] Teaching experience (in years): 6

5] Industry experience (if any in years): Nil

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): Nil

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: 1

Committee	Position held	Work done/ Activity
Maintenance Committee	Member	Planning

10] Other responsibilities (Please specify, add rows if required): 2

1	Preparing class routine for the academic year (July-Dec 2021 and Jan-June 2022)
2	Conducting End Semester Examination

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): Nil

Dr. Sohel Aziz

1] Name: Dr. Sohel Aziz

2] Designation: Assistant Professor

3] Qualification: M.A., PhD

4] Teaching experience (in years): 6 years

5] Industry experience (if any in years): Nil

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/ Study material developed during the academic year (provide list in separate sheet): Nil

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: Nil

10] Other responsibilities (Please specify, add rows if required):2

1	Coordinator of End semester exams
2	Supervised M.A. dissertation of 5 Post-Graduate students

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): 1

1	Learning through audio-visual mode through preparation of PPT, use of Google classroom to create discussion platforms and to share URLs
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Dr. Nargis Tabassum

1] Name: Dr. Nargis Tabassum

2] Designation: Assistant Professor

3] Qualification: M.A., PhD

4] Teaching experience (in years): 4 years

5] Industry experience (if any in years): None

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): 3 (Annexure NT-1)

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: Nil

10] Other responsibilities (Please specify, add rows if required): 2

1	Coordinator of End semester exams
2	Supervised M.A. dissertation of 5 Post-Graduate students

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): 1

1	Teaching through audio-visual mode through preparation of PPTs and creating and sharing teaching materials
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Dr. Oindri Roy

1] Name: Dr. Oindri Roy

2] Designation: Assistant Professor

3] Qualification: MA, PhD

4] Teaching experience (in years): 3 years

5] Industry experience (if any in years): Nil

6] Number of teaching hours per week: 16

7] Number of Research Projects/Publications/Study material developed during the academic year (provide list in separate sheet): Nil

8] Contribution to enrich quality of teaching-learning during the academic year: (Seminars / Workshops / lectures / field visits organized): Nil

9] Contribution to the growth and development of the University during the academic year: 3

Committee	Position held	Work done/ Activity
University Publication Committee	Member	1. collection of data 2. preparation of write-up
University Foundation Day Committee	Member	1. Arrangements for celebration of foundation day 2. Rapporteur or the event
Computer Networking Committee	Member	1. Maintenance of Computer Network

10] Other responsibilities (Please specify, add rows if required): 2

1	Co-ordinated end semester exams for UG 2nd year (exam was
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	held in online as well as blended mode)
2	Supervised M.A. dissertation of 5 Post-Graduate students

11] Best Practices in teaching & academic-administration introduced in the department in the academic year (Please specify, add rows if required): 1

1	Learning through audio-visual mode through preparation of PPT, use of Google classroom to create discussion platforms and to share URLs
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Information about Technical Staff & Non-Teaching Members

Basiruddin Sk.

1] Name: Basiruddin Sk.

2] Designation: Junior Assistant

3] Qualification: B. A. Hons.

4] Teaching experience (in years): N.A.

5] Industry experience (if any in years): N.A.

6] Number of teaching-support/ Lab- hours per week (for Technical Staff) : N.A

7] Contribution to the growth and development of the University during the academic year (Administrative responsibilities): 1

Committee	Position held	Work done/ Activity
Maintenance Committee(Park Circus Campus)	Member	Suggested necessary actions

8] Other responsibilities (Please specify, add rows if required): Nil

Academic Practices

(For the Academic Year: 2021-2022)

1] Total number of teaching-days in the academic year: 181

2] Total number of permanent teaching staff: 9

3] Total number of permanent teaching staff with PhD: 9

4] Number of programmes offered (please specify): 3

1. B.A. Honours
2. M.A.
3. Ph.D.

5] Number of sanctioned intake of students and Number of actual admissions:

- UG Sanctioned - 60
 Admission - 56
- PG Sanctioned - 60
 Admission - 58

6] How many teaching members have attended Orientation Programme/ Refresher Course/ FDP/ Workshop/ Training Programme/ Research Methodology Course/ Capacity Building Programme etc.: 3

7] Number of Orientation Programme/ Refresher Course/ FDP/ Workshop/ Training Programme/ Research Methodology Course/ Capacity Building Programme etc. organised by the department: Nil

8] Number of Training Programme/ Consultancy offered by the department: 0

9] Number of academic collaborations made by the department: 0

10] Innovative practices (please specify): Nil

Teaching-Learning-Evaluation Process

(For the Academic Year: 2021-2022)

- 1] Do teaching members participate in course designing? YES

- 2] Does the department have a structured Board of Studies or similar academic body to design/ expand/ modify course content? Yes

- 3] Does the programme follow:
 - a. CBCS structure: Yes
 - b. Elective-based structure: Yes
 - c. Any other, please specify

- 4] Does the department follow Academic Calendar implemented by the University? YES

- 5] Use of Teaching-Learning tools/ platforms (Please specify):
 - a. OHP: No
 - b. LCD: No
 - c. Interactive Boards: No
 - d. LMS: Yes (for online teaching during COVID-19 pandemic)
 - e. Any other

- 6] Use of ICT in Teaching-Learning-Evaluation
 - a. e-books: Yes
 - b. e-journals: Yes
 - c. Research database/ repositories: NO
 - d. IT enabled classroom: No
 - e. Online assignment: YES (During Covid 19 Pandemic)
 - f. Online assessment: YES (During Covid 19 Pandemic)
 - g. Online feedback: YES

- 7] Weekly class hour per course (average): 4

- 8] Whether remedial/ tutorial classes included in class routine? YES

- 9] Does the programme offered has scope of Internship/ Project/ Field work/ Seminar presentation/ Industrial training? YES (Seminar Presentation)

- 10] Does the department follow progressive evaluation of students? YES

- 11] Number of students appeared and passed in the academic year:
 - UG Appeared: 54

- UG Passed: 54
- PG Appeared: 38
- PG Passed: 38

Research Output

(For the Academic Year: 2021-2022)

- 1] Does the department offer MPhil/ PhD/ Post-Doctoral Programme: Yes, Ph. D
- 2] Number of students/ scholars registered/ enrolled in MPhil/ PhD/ Post-Doctoral Programme (If the answer to Q1 is yes): 3
- 3] Number of publications in refereed & peer-reviewed journals: 14
- 4] Number of book/ edited-volume/ book-chapter published with ISBN: 9
- 5] Number of patents registered: 0
- 6] Number of revenue generating events (Consultancy, Training Programme, MDP/ EDP etc.): 0
- 7] Number of Seminar/ Conference/ Workshop/ FDP etc. organised at State/ National/ International level: 0
- 8] Number of sponsored research projects: 0
 - a. Completed
 - b. Ongoing
- 9] Number of collaborative research projects: 0
 - a. Completed
 - b. Ongoing
- 10] Any innovative research initiative adopted and implemented (please specify): Nil

Infrastructure and facilities (Departmental Level)

1] Number of classrooms: 05

2] Number of ICT-enabled classrooms: 0

3] Number of laboratories: Nil

4] Availability of licensed software/ databases: Yes (University Library Resource)

5] Number of tutorial rooms: 0

6] Number of seminar halls: 0

7] Number of rooms for the teaching members: 11+1(HoD)

8] Number of computer/ printer/ scanner available: 13 computers, 13 printers, 1 scanner

- A. In laboratory N.A.
- B. In teachers' enclosure

Sl. No.	Location	No of computers	Printers
1	Faculty rooms	11	11
2	HOD room	1	1
3	Office	1	1
4	Damaged	2	2

- C. For Research scholars :1
- D. For Administrative purpose: Computers: 2 , Printers: 2 (HOD and Office)

9] Whether Internet facility available in classrooms/ laboratory/ teachers' enclosure? : Yes

10] Whether reprographic facility available? : No

11] Number of washroom facility (for male): 2

12] Number of washroom facility (for female): 2

13] Presence of appropriate signage: Yes

14] Barrier free environment ensured? Yes

Initiatives and Supplementation for Students

1] Whether Mentorship (Teacher-driven) for students is in place? - Yes

2] Do the students participate in extra-academic activities and pursue Co-curricular activities? - Yes

3] Does the department arrange Industry-visit/ Industrial lecture/ Field-trips/ Excursions/ Archaeological trips/ Exhibitions etc. for students? : No

4] Does the department arrange seminars/ workshops/ skill-development programmes etc. for students? - Yes

5] Does the department arrange programmes for the students focusing Soft-skill and Personality development? - Yes

6] Does the department have any Student Forum/ Club/ Chapter etc.? - Yes

7] Does the department have a students' feedback mechanism in place? : Yes

8] Are the students provided with Training and Placement support? : Yes (TPO office)

9] Do the students receive ICT-based teaching? : Yes (During Covid 19 Pandemic)

10] Can the students access digital resources offered by the University library? Yes

- 11] Please indicate the number of students those have qualified for NET/SET/GATE/GMAT/SLET/WBCS/UPSC or any other Competitive Exam (for the specific period): 15
- 12] Please indicate the number of students those have progressed for higher studies (for the specific period): 0
- 13] Please indicate the number of students those were offered placements by the University (for the specific period): 0
- 13] Please indicate the number of students those were offered placements by the University (for the specific period). 0

Annexures

AH -5 (Publications of Prof. Amazed Hossein)

Sl. no	Title of the Paper/article/chapter	Title of the Journal/Book along with volume and no details	Publisher	Year of Publication	ISSN/ISBN
1	Beginnings: A Journey with Micronarratives'	<i>The World of Agha Shahid Ali</i> , Eds. Ghosh, Tapan Kumar and Sisir Kumar Chatterjee	State University of New York Press, Albany, USA	2021.	ISBN: 9781438481456
2	'Gandhi Murtir Padodeshe' (Trans.)	<i>Mahatma Gandhi in Bangla</i> (Volume Editor) Indranil Acharya	Bharatiya Vidya Bhavan, Mumbai	2022	ISBN: 978-93-91622-09-1

3	'The Bait of a Dice' (Trans.)	<i>The Bleeding Border: Stories of Bengal Partition</i> , Eds. Ghosh, Joyjit & Mir Ahammad Ali	Niyogi Books, New Delhi	2022	ISBN: 978-93-91125-01-1.
4	'Negotiating Ethnicity and Identity Formation: The Poetry of Edwin Thumboo'	<i>Journal of the Asiatic Society of Mumbai Vol. 96 No 07</i>	-----	July, 2022	ISSN: 0972-0766

TA – 5 (Publications of Dr. Tajuddin Ahmed)

Sl. No	Article/chapter Title	Journal/ Magazine/Book	Published by	Date
1	Jagoree (Trans.)	<i>Mahatma Gandhi in Bangla</i> (Pg. 165-174) Ed. Indranil Acarya	Bharatiya Vidya Bhavan, Mumbai	2022
2	The Exile (Trans.)	<i>The Bleeding Border</i> (Pg.211-228) Eds.Joyjit Ghosh and Mir ahmad Ali	Niyogi Books, New Delhi	2022
3	"Englander Pathe" and "Trinity r Duare" (Trans.)	<i>Jagat Kutir</i> Translation of <i>Home in the World</i> by Amartya Sen	Ananda Publishers Private Limited	2022
4	Pramodh Pradhan ebong bangalir rajniti	<i>Desh</i>	ABP limited	January 2021
5	Rogbhog, Rajniti	<i>Desh</i>	ABP limited	March, 2021
6	Bidhi Bam	<i>Desh</i>	ABP Limited	May 2021

7	Otimarir onishchoyota	<i>Desh</i>	ABP Limited	July 2021
8	Ek osomo ebong bohumatrik lorai	<i>Desh</i>	ABP Limited	September 2021
9	Bishwash bhonger akhyan	<i>Desh</i>	ABP limited	December 2021
10	Modir Bharotbarsho	<i>Desh</i>	ABP limited	January 2022
11	Matha uchu rakhai niyom	<i>Desh</i>	ABP limited	April 2022
12	Shikshar Songkot	<i>Desh</i>	ABP limited	July 2022
13	Batase Pachoner Gondho	<i>Desh</i>	ABP limited	September 2022

SI-1 (Publications of Dr. Safiul Islam)

Papers/Book Chapters

Sl. no	Title of the Paper/article/chapter	Title of the Journal/Book along with volume and no details	Publisher	Year of Publication	ISSN /ISBN
01	Module: 1 (Units 1-7), GE-EG-11	Reading, Writing, and Comprehension Skills	Netaji Subhas Open university, Kolkata		
02	"Power Politics and Reclaiming	<i>Rewriting Resistance:</i>	Vernon Press	2022	ISBN: 978-1-

	Identity: A Study of the Transgender in Arundhati Roy's <i>The Ministry of Utmost Happiness</i> "	<i>Caste and Gender in Indian Literature</i> . Ed. Md Rakibul Islam and Md Jakir Hossain.	(Series in Literary Studies), USA		64889-349-0
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HW-3 (Publications of Dr. Hasina Wahida)

Sl. no	Title of the Paper/article /chapter	Title of the Journal/Book along with volume and no details	Year of Publication	ISSN
1.	Bodies that Matter: Interrogating the Discourses around the 'Body' in Samina Ali's Madras on Rainy Days	<i>Rewriting Resistance: Caste and Gender in Indian Literature</i> . Ed. Md Rakibul Islam and Md Jakir Hossain. Publisher: Vernon Press (Series in Literary Studies),USA	2022	ISBN 978-1-64889-349-0

NT -1(Publications of Dr. Nargis Tabassum)

Papers/Book Chapters

Sl. no	Title of the Paper/article/chapter	Title of the Journal/Book along with volume and no details	Publisher	Year of Publication	ISSN/ISBN
1	" Teaching in the Time of Corona: Challenges and Heuristics"	<i>Blues of Covid 19: Tiding Over the Pandemic Waves</i> Ed. Durga Patva.	Adhyayan Publications	2021	ISBN: 9789391943158
2	"The # Me Too Movement: Stumbling Block/ Stepping Stone"	<i>Darshanachintay Samaj O Naitikta</i>	24by7 Publishing	2021	ISBN: 9789390537365

		Ed.Bimal Banerjee			
3	A Cry in Wilderness: Strands of Ethnicity and Feminism in Shaoli Mitra's Nathabati Anathabat (Five Lords, Yet None a Protector]"	<i>The Royallite Guide to Literary Theory and Criticism</i> Eds.Iram Fatima and M.Subha	Royallite Academic, Nairobi	2021	ISBN: 9798409047771