



Aliyah University

FORM OF APPLICATION FOR MIGRATION CERTIFICATE

1. University Roll No:
2. University Registration No:of.....
3. Name of the Applicant (IN BLOCK LETTER)
.....
4. Father's Name:
5. Mother's Name:
6. Address:
Vill: P.O.:
P.S.: Dist.:
State: Pin:
7. Contact No:
8. E-mail Id:
9. Date of payment of Migration fee (Enclosed this Receipt)
10. Name of the Institution where form his/her Name was.....
Registered first under this University. (For off Campus)
11. Examinations Passed or Appeared
Examination.....
Roll No. Year
12. Reason for Migration
13. Name of the Department under this University where.....
the student studied last.

Migration Certificate

Ordinary Fee Rs. 150/-
Urgent Fee Rs. 250/-

.....
Full Signature of the Applicant

.....
***Signature & Official Seal of Head of the Institution
Under this University where the applicant studied
Last (for Regular/Collegiate students only).***

Documents Required for Migration Certificate:

1. Original Registration Certificate (one self attested photocopy)
2. Last Examination Mark Sheet/ Certificate (one self attested photocopy)
3. Library Clearance (one self attested photocopy)
4. Hostel Clearance (one self attested photocopy).
5. Lab Clearance (one self attested photocopy). **Where Applicable**

N.B.: ALL THE DOCUMENTS ARE REQUIRED TO BE DULY FORWARDED BY THE HOD OF THE RESPECTIVE DEPARTMENTS

INSTRUCTIONS

1. The ordinary fee for the issue of a Migration Certificate is Rs. 150/- only which should be deposited at the University cash counter. Photocopy of the receipt attached with the application form.
2. The urgent fee for the issue of a Migration Certificate is Rs. 250/- only which should be deposited at the University cash counter. Migration Certificate will be issued within 3 to 7 working days from the date of payment of the fee for urgent basis.
3. For the Other State Candidates the original Registration Certificate and the attested photo copies of Registration Certificate & last passed examination Mark Sheet/ Certificate are to be forwarded along with the Application Form (Dully attested by Head of the Department)
4. In case students of International Students this form should be forwarded through the Dy. High Commission for the country in India, Kolkata after fulfilling the above mentioned requirements.
5. Migration Certificate is not issued in favour of a student whose name has not been registered under this University.
6. Migration Certificate is not issued in favour of a student who has appeared at any examination under this University but the results are same has not been published. In such a case Migration Certificate will be issued only after the result have been published.
7. In case fees are paid for urgent issue of this Certificate the form along with the photo copy of the receipt is to be submitted to the dealing section after such payment for necessary action.
