NOTICE INVITING TENDER

Ref No: 01/AU/REG/NIT/17-18

Date: 11/05/2017

Sub: Sealed Tenders are invited from the bonafide and resourceful Contractors/Service Providers/Agents for Electrical Work at Design Lab (Computer Lab) of Department of Mechanical Engineering at Aliah University.

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites Sealed Tenders from the bonafide and resourceful Contractors/Service Providers/Agents for Electrical Work at Design Lab (Computer Lab) of Department of Mechanical Engineering at Aliah University. The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately. Aliah University is looking for interested bidders who have experience in supplying of above type of instruments.

NIT document will be downloaded from Website of Aliah University. http://www.aliah.ac.in.

Filled-in applications with all credentials & other related documents with mentioning NIT Notice No on the above of Sealed Envelop must be submitted on or before 25/05/2017 at 3 PM at the Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata – 700156, West Bengal, India by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered.

Scope of Work:
In this regard NIT has been invited in two fold basis i.e. Technical Bid and Financial Bid.

Interested bidders are requested to provide their Quotes following the format in Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- III).

i. Annexure I : General Terms & Conditions
ii. Annexure II : Technical Bid Application Format
iii. Annexure III : Price Bid

The University retains the right to cancel any of the items at a later date after the contract is awarded. The University at its own discretion may cancel any or all the bids without assigning any reason thereof. For any information in this regard please Email: registrar@aliah.ac.in and copy to store&purchase@aliah.ac.in

Registrar
Aliah University,

Sl. No. | Schedule | Date & Time
--- | --- | ---
1 | Date of uploading of NIT (Publishing Date) at Aliah University Website | 11/05/2017 at 02 PM
3 | Bid submission start date | 15/05/2017 at 12 PM
4 | Bid Submission closing | 25/05/2017 at 3 PM
5 | Techno Commercial Bid opening date the O/o The Registrar, Aliah University, New Town | 25/05/2017 at 4 PM
ANNEXURE I: GENERAL TERMS & CONDITIONS

1. The work must be start within 7 days if issuing work order
2. Security Deposit 10% to be deducted from the bill & same will be refunded after satisfactorily completion of warranty period. Guaranty/Warranty period for the products must be for 2 years
3. CMC for a period of 3 years after expiry of warranty
4. All necessaries cables and adapters for functioning of the equipments to be supply along with the Work
5. The prices quoted should be in Indian Rupees and should include all Taxes, VAT, Central Excise, Service Tax, customs Duty if any, packing freight to destination, Insurances and levies and should be for delivery and fixing at designated places at Aliah University. The bidders are required to quote for each item separately in terms of basic price and all other charges. Prices can be quoted in Indian Currency only.
6. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
7. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
8. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
9. Payment terms: 100% payment will be released within (30) days only after successful installation and commissioning of the supplied items duly certified by the concern authority. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:
   A. Name of the Firm with complete postal address
   B. Name of the Bank with Branch where the Account exist
   C. IFSC CODE
   D. ACCOUNT No
   E. PAN No
10. The Tenders are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
11. The categories of items and quantity indicated in the Tender Document are tentative. Aliah University (AU), however, reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the AU and availability of funds without assigning any reasons.
12. The products asked for should be of very high standard and of reputed brand.
13. Experience of at least One (1) nos similar works in renowned Central or State Government Departments/Technical institutes/Training or Educational Institute/Universities
14. Annual Turnover should be equal or more than Rs. 2 Lakh Per Annum
15. An undertaking should be given stating therein that the Firm has not been debarred or penalized or blacklisted for any reason and consequently thrown out of work by any Government Department.
Annexure II : Technical Bid Application Format
(Please attach all relevant documents)

To
The Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 156

Sub: Electrical Work at Design Lab (Computer Lab) of Department of Mechanical Engineering at Aliah University.

Ref: — N.I.T. No ……………………………………dated ……………………..

Sir,

Having examined the N.I.T documents, I/we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me/us on behalf of ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………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2.9 Service Tax Return For 2015-16
(Please attach documentary evidence)

2.10 Competent electrical supervisor and workman having relevant license.
(Please attach documentary evidence)

2.11 Bio-Data of electrical supervisor and workman having relevant license.

**3. EXPERIENCE**

3.1 **Experience** of at least One (1) nos similar works in renowned Central or State Government Departments/Technical institutes/Training or Educational Institute/Universities

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**3. EXPERIENCE**

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**4. TRANSPARENCY AND DELIVERABLES**

4.1 Please Indicate the delivery period of items.

4.2 An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.

4.3 The bidder should clearly indicate the availability of service and maintenance facilities at New Town, Kolkata for the items quoted.

4.4 Self Declaration to provide evidence about bank solvency

4.5 Declaration regarding annual turnover is more than/ equal to 2 lakh per annum

4.6 Bank Details

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**COMPLIANCE STATEMENT:**

<table>
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<tr>
<th>Para of Quotation Enquiry Specification of Items Offered</th>
<th>Quantity</th>
<th>Compliance to Quotation specification whether yes or no</th>
<th>In case of noncompliance Deviation from quotation specification to be indicated in unambiguous term.</th>
</tr>
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<tbody>
<tr>
<td>Supplying with all complete connection 4 cores 16 sq.mm. Copper cable. of Main distribution to TPNDB Make –Gloster / Havells / KEI/Finolex</td>
<td>60 mtrs</td>
<td></td>
<td></td>
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<tr>
<td>Supply 4 sq.mm copper Earth Wire of Main distribution to TPNDB ( Make- Havells /Finilex / KEI)</td>
<td>1 Coil</td>
<td></td>
<td></td>
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<tr>
<td>2.5 sq.mm. 1core copper wire.MCB DB to plug board for computer wiring. ( Make- Havells / Finolex / KEI)</td>
<td>14 Coils</td>
<td></td>
<td></td>
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<tr>
<td>Earth wire of 1sqmm. (MCB DB to plug board for computer wiring each. Make –Havells / Finolex / KEI)</td>
<td>6 Coils</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Supply of 63A 4pole Isolators / MCB incomer and outgoing Havells make for</td>
<td>2 Pcs</td>
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computer wiring etc. as required.

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<th>Description</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>Supply of 6 Way TPN MCB Box (Havells) for computer wiring etc. as required.</td>
<td>01 Pcs</td>
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<tr>
<td>Supply of single pole 16/20A MCB (Havells) for computer wiring etc. as required.</td>
<td>12 Pcs</td>
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<tr>
<td>Supply of 20 pcs, 1 ½” &amp; 7 pcs 2” casing, flexible pipe 1 ½” 1 bundle wooden goli 2 pkt. , PVC tape 6 pcs. 1” Screw 3 pkt., etc. (Note: many mislabeled items which are not mentioned in the schedule &amp; Quantity of casing &amp; pipe will be needed more)</td>
<td>01 Job</td>
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<tr>
<th>Description</th>
<th>Quantity</th>
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<tr>
<td>Supply of Modular Plate and Switch, Socket for computer board etc. as reqd. (Make – Havells Coral/ Crabtree)</td>
<td></td>
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<tr>
<td>a) 6 Modular plate</td>
<td>60 Pcs</td>
</tr>
<tr>
<td>b) 5A Switch</td>
<td>120 pcs</td>
</tr>
<tr>
<td>c) 5A socket 224pcs for computer board</td>
<td>120 pcs</td>
</tr>
<tr>
<td>Labour charges for total wiring &amp; complete connection etc. as required.</td>
<td>1 Lump sum</td>
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Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder                                                  Date

Name__________________________________________
Designation__________________________________________
Seal

**List of Documents enclosure:**
# Annexure – III

## Price Bid

**Reference No:** 01/AU/REG/NIT/17-18  
**Date:** 11/05/2017

<table>
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<tr>
<th>Para of Quotation Enquiry Specification</th>
<th>Quantity</th>
<th><strong>RATE</strong></th>
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<tbody>
<tr>
<td>Suppling with all complete connection 4 cores 16 sq.mm. Copper cable, of Main distribution to TPNDB Make –Gloster / Havells / KEI/Finolex</td>
<td>60 mtrs</td>
<td>Inclusive of all Taxes, VAT, Central Excise, Service Tax, customs Duty if any, Insurances and levies and should be for delivery and fixing</td>
</tr>
<tr>
<td>Supply 4 sq.mm copper Earth Wire of Main distribution to TPNDB (Make- Havells /Finilex / KEI)</td>
<td>1 Coil</td>
<td></td>
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<tr>
<td>2.5 sq.mm. 1core copper wire.MCB DB to plug board for computer wiring. (Make- Havells / Finolex / KEI)</td>
<td>14 Coils</td>
<td></td>
</tr>
<tr>
<td>Earth wire of 1sqmm. (MCB DB to plug board for computer wiring each. Make –Havells / Finolex / KEI)</td>
<td>6 Coils</td>
<td></td>
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<tr>
<td>Supply of 63A 4pole Isolators / MCB incomer and outgoing Havells make for computer wiring etc. as required.</td>
<td>2 Pcs</td>
<td></td>
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<tr>
<td>Supply of 6 Way TPN MCB Box (Havells) for computer wiring etc. as required.</td>
<td>01 Pcs</td>
<td></td>
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<tr>
<td>Supply of single pole 16/20A MCB (Havells) for computer wiring etc. as required.</td>
<td>12 Pcs</td>
<td></td>
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<tr>
<td>Supply of 20 pcs.1 ½” &amp; 7 pcs 2” casing, flexible pipe 1 ½” 1 bundle wooden goli 2 pkt. , PVC tape 6 pcs. 1” Screw 3 pkt., etc.(Note: many mislenious items which are not mentioned in the schedule &amp; Quantity of casing &amp; pipe will be needed more)</td>
<td>01 Job</td>
<td></td>
</tr>
<tr>
<td>Supply of Modular Plate and Switch, Socket for computer board etc. as reqd. (Make –Havells Coral/ Crabtree)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a) 6 Modular plate</td>
<td>60 Pcs</td>
<td></td>
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<tr>
<td>b)5A Switch</td>
<td>120 pcs</td>
<td></td>
</tr>
<tr>
<td>c) 5A socket 224pcs for computer board</td>
<td>120 pcs</td>
<td></td>
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<tr>
<td>Labour charges for total wiring &amp; complete connection etc. as required.</td>
<td>1 Lump sum</td>
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I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs.……………………………..(Amount in figures) (Rupees …………………………………………………………………………………………………………………..amount in words) within the period specified in the invitation for NIQ. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of the Bidder  
Date ____________  
Name____________________________  
Designation___________________________  
Seal
Copy to:

1. Notice Board at New Town Campus, IIA/27, New Town, Rajarhat, Kolkata – 700 156
2. Notice Board at Park Circus Campus, 17, Gora Chand Road, Kolkata – 700 014
3. Notice Board at Main Campus, 21, Haji Md. Mohsin Square, Kolkata – 700 016
4. Website: www.aliah.ac.in
5. The Member Secretary, West Bengal Minorities' Commission.
6. The Secretary, West Bengal Board of Madrasah Education.
7. The Secretary, West Bengal Urdu Academy, 75/2 R.A.Kidwai Road, Kolkata-16
8. The General Manager, Minorities’ Development & Finance Corporation, Salt Lake, Sector-1, Kolkata.
9. The Chief Executive Officer, Board of Wakfs, West Bengal, 6/2, Madan St., Kolkata-72
10. The Executive Officer, West Bengal State Haj Committee.
11. The Secretary, West Bengal Madrasah Service Commission.

Registrar