



Aliah University

(Under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal)
IIA/27, New Town, Kolkata - 700160, West Bengal

Memo No: AU/REG/0205/25

Date: 27-02-2025

OFFICE ORDER

(Early departure during the month of Ramzan)

In terms of order No. 7751-F (P) dt. 02.08.2011, issued by the Finance Department, Govt. of West Bengal, all the Muslim Employees of this University who observe the holy fasting of Ramzan are permitted to leave office at 3.30 p.m. during the month of RAMZAN.

The Heads of all Sections/ Departments are to make necessary arrangements including reschedule of classes to ensure that the normal works and functions of the Sections/ Departments are not hampered in the event of early departure of the employees concerned.

P. Ahmed 27/2/25
Registrar (Officiating)

Memo No: AU/REG/0205/1(10)/25

Date: 27-02-2025

Copy for information to:

1. P.A. to Hon'ble Vice-Chancellor.
2. Dean,.....
3. Controller of Examinations (Acting).
4. Dy. Registrar.
5. Finance Officer
6. HOD/HOD (Officiating), Department of
7.Section.
8. Notice Board of all the Campuses.
9. University website.
10. Guard File.

P. Ahmed 27/2/25
Registrar (Officiating)