



# Aliah University

## University Research Programme (URP)

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### E-GUIDELINES: ONLINE PHD VIVA-VOCE EXAMINATION

The clauses framed from 14.1 to 14.6 under the Regulations for the Award of Degree of Doctor of Philosophy (Ph.D.), Doctor of Litt., Doctor of Sc. and Doctor of Law – 2017 of Aliah University/ Clauses 12.7 to 12.9 of Regulations for the Award of Doctorate Degrees, 2014 will be followed.

The research scholar, supervisor and co-supervisor (if applicable), Chairperson – DRC/DSC and external examiner (if local) will be physically present in the University (in own campus). In case, the external examiner is unable to physically come to the University, he/she will be present through the online platform to conduct the viva-voce. Under extra-ordinary circumstances of the current pandemic, if any of the above-mentioned is unable to physically come to the University due to distance/transport parameter, the concerned should apply to the Chairperson, DRC duly approved by the concerned Dean to URP for sanction by the Chairperson, BRS on case-to-case basis. *[Recommended in the Board of Research Studies (BRS) Meeting dated 28 July, 2020 and approved and adopted in the 7<sup>th</sup> Academic Council meeting, dated 30 August, 2020]*

Once all the reports from the thesis examiners are received by URP, they will be placed to the Chairperson, BRS for examination. Once the reports of the examiners are found to be satisfactory, the Chairperson, BRS will appoint an External Examiner for Open Viva-Voce Examination from the two external thesis examiners.

After getting approval of External Examiner for viva-voce examination, URP cell will send all reports and necessary forms (**Form No. AU/URP: 7A** & Remuneration Form) to the Convener, DSC for arranging open viva-voce examination.

If the thesis examiners have suggested to consider few modifications and/or clarifications at the time of viva-voce examination, then the candidate must produce a list of corrections/modifications mentioning chapter no., page no., etc to the Board of viva-voce examination. The viva-voce board consists of all DSC members and an External Examiner (appointed by the Chairperson, BRS).

DSC will announce/notify well in advance (two weeks before the date of Viva-Voce), organise and invite all interested members/teachers/scholars to online/offline/blended Open Viva-Voce Examination (notification- copy to URP). Registration link/URL will be notified on website by the Department for those interested to be present on virtual platform.

If the viva-voce board is not satisfied, the candidate has to appear again within the next three months.

The DSC shall recommend to the Chairperson, BRS for the award of the Ph.D. Degree if the viva-voce is satisfactory and all other requirements have been fulfilled through **Form No. AU/URP: 7A**.

In case the examiner is conducting the viva-voce examination through virtual mode, the e-copy may be sent to him/her for detailed report. The evaluation report must be a colour-scanned copy with ink signature and date from the examiner.

Once normalcy returns, all hard copies related to viva-voce examinations must be submitted to URP.