

APPLICATION FORM FOR ISSUE OF DUPLICATE COPY

(In case of Loss/Theft/Damage of document)

Police General Diary No. _____ date ___/___/___ Time _____

Signature of the Officer-in-Charge or Duty Officer
of the Police Station with Seal & Date

To
The Controller of Examinations
Aliah University
11A/27, New Town
Kolkata – 700 160

Sir,

I do hereby apply for issue of duplicate copy/copies of the following document(s) as my original document(s) has/have been lost/stolen/damaged.

1. _____ 2. _____
3. _____ 4. _____

I like to take delivery of the document(s) personally through Madrasah

Necessary Particulars:

Name of the applicant: _____

Father's Name: _____

Address: _____ Vill: _____ P.O.: _____

P/S.: _____ Dist.: _____

State: _____ Pin: _____ Mobile No _____

Name of Examination	Year	Roll No.	Registration No. & Year

Full Signature of applicant

The above statement is believed to be true. The prescribed fee (Per document @` 200/-) is being deposited in Demand Draft Cash

The Application along with copy of cash receipt / Demand Draft bearing No. _____ dated _____

_____ of Bank of Baroda, _____ Branch, Dist. _____

_____ for ` _____ (Rupees

_____) Only payable at Kolkata drawn in favour of Aliah University is hereby forwarded for necessary action.

Signature of forwarding authority

.....
For Office use Only

Form for issuing of Duplicate documents

Received From.....

Roll No.....

Signature of the Receiving Asst.