

## Online Application Portal for Hostel Accommodation of Aliah University

### Academic Session 2022-2023

#### Instruction for online application

**Start Date of Application:** 28.07.2022

**Last date of Application:** 31.08.2022

**Documents required at the time of application (.pdf file):**

1. Scan copy of Candidate's Aadhaar / Voter Card.
2. Scan copy of Parent's Voter Card.
3. Scan copy of Parent's Income Certificate (BDO/Jt. BDO Approved).
4. Scan copy of Candidate's Mark Sheet of last published result (Odd Semester).
5. Scan copy of Candidate's Ration Card.
6. Scan copy of Candidate's/Parent's BPL Certificate (if applicable).
7. Scan copy of Candidate's Physically Challenged Certificate (if applicable).
8. Scan copy of Candidate's Signature.
9. Candidate's recent Passport size Photograph

**Application Helpline:**

Phone: 9874516260, 8584853824, 9088720455

Email: vicechairman.hostel@aliah.ac.in

**Note:**

(1) After completing the online application every candidate will have to submit the printout copy (hard copy) of his/her filled in online application form and uploaded documents (Self attested photocopy) in a sealed envelope within 09.09.2022, 5 pm, at Hostel Section of Aliah University, 1<sup>st</sup> floor, New Town Campus. On the envelop candidate will mention his/her Name, Roll number, Department and "Application for Hostel accommodation of Aliah University".

(2) If any candidate does not submit the hard copy of the filled in online application form and uploaded documents then his/her application will not be considered.

(3) During online application, Mark of last published result must be entered in percentage (%).  
Use  $[(CGPA \times 10) - 5]\%$  to get % from CGPA, if required.

**Any false information provided in application will be liable to be rejected**

## ERP First Login Process

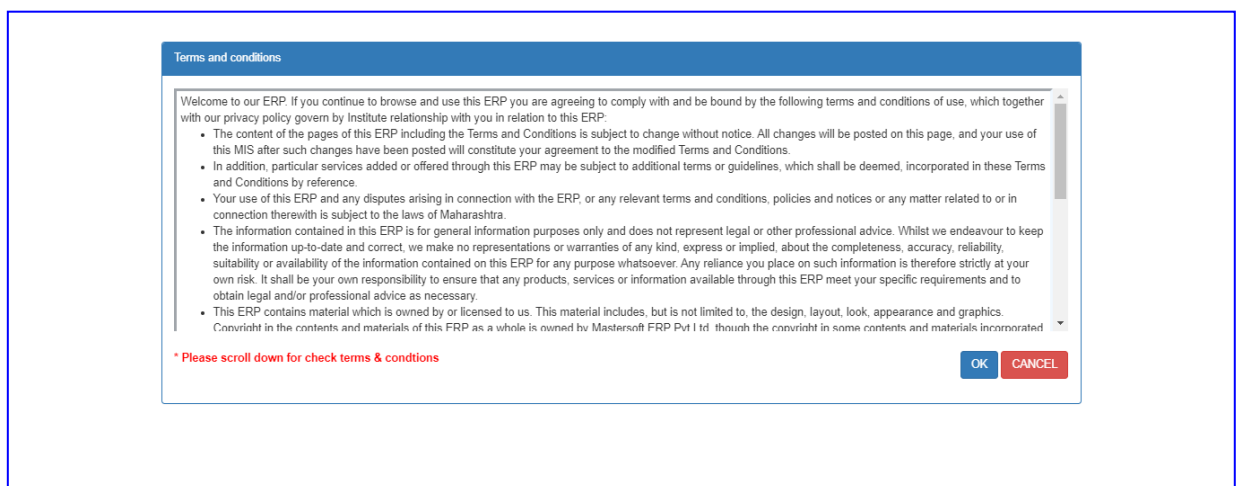
**Steps 1 :** URL of ERP : <https://aliah.mastersofterp.in>

**Steps 2 :** To first time login in ERP, student has to put their Roll No (**for Ex: URD213001**) as **User Name** and **Password** in **CAPITAL LETTERS** only.

Also put the random generated **capcha** and click on **Login** button.

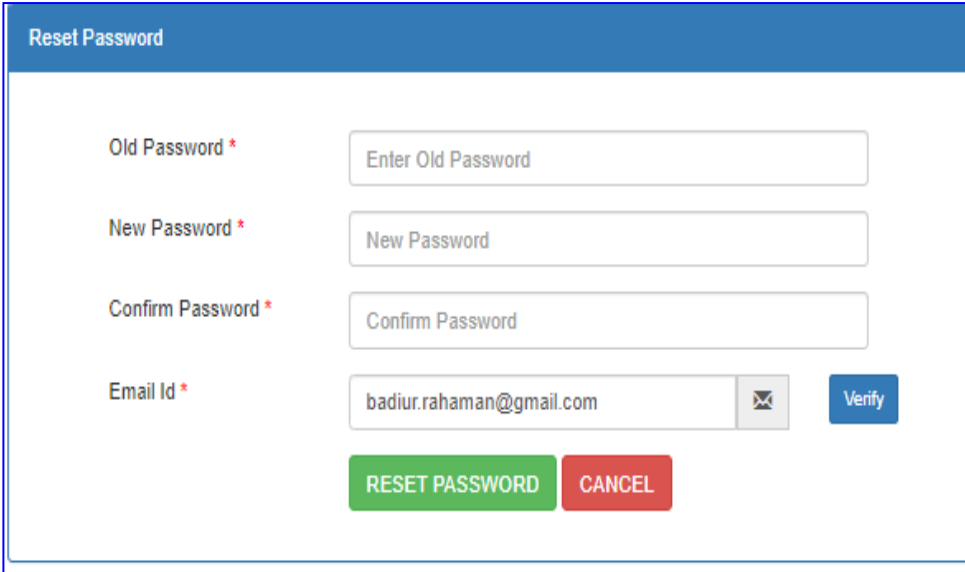


**Steps 3 :** Do the **Scroll Down** and Accept the **Terms and conditions** of ERP by click on given **Check box** and click on **OK** button for go next steps.



**Steps 3:**

- ◆ **Old Password \*** : Put User Name (**URD213001**) in Capital Letters
- ◆ **New Password \*** : Student has to put the new password with combination of **(characters, numbers and symbol characters)**
- ◆ **Confirm Password** : Re-enter the new password.
- ◆ **Email Id \*** : It will display based on the available records but User can Enter/change it from their end.



Reset Password

Old Password \*

New Password \*

Confirm Password \*

Email Id \*

- ◆ After putting all the fields click on **Verify** button to get OTP, user will received **OTP** at their ERP registered email ID.
- ◆ After putting **OTP** click on Submit button.
- ◆ Finally Click on **RESET PASSWORD** button to complete the login Process.