جامعة عالية

Aliah University

(A UGC & AICTE approved autonomous Institution under the Dept of MA&ME, GoWB)
IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal
Web: www.aliah.ac.in

NOTICE INVITING QUOTATION

Ref No **008/AU/REG/NIQ/26-27** **Date 07/08/2026**

Sub: Sealed Quotations are invited from the bonafide and resourceful Vendors/Suppliers/Service Providers/Agents for Supply of pH meter and Precision Weighing Balance to Department of Biological Sciences in New Town Campus of Aliah University, Kolkata.

Aliah University, Kolkata a Premier Educational Institute under the Dept of MA&ME, GoWB, invites **Sealed Quotations are invited from the bonafide and resourceful Vendors/Suppliers/Service Providers/Agents for Supply of pH meter and Precision Weighing Balance to Department of Biological Sciences in New Town Campus of Aliah University, Kolkata.** The tentative quantity of the required items along with technical specification of each items are mentioned at Annexure (A) separately. Aliah University is looking for interested bidders who have experience in supplying of mentioned (Annexure A) type of items. NIQ document will be downloaded from Website of Aliah University, http://www.aliah.ac.in. Quotations must be submitted on or before **20/08/2026 at 03 P.M** at the Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata- 700160, West Bengal, India by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered. **The sealed envelope must be with super scribing the Name, e-mail, Contact No. of Tenderer, NIQ Reference Number and Purpose of NIQ.** Interested bidders are requested to provide **their Quotes following the format in Annexure- II i.e. Technical Documents (A) and Compliance Sheet (B)** in their official letter heads along with signed **Price Bid (Annexure–III).** They must read and accept Terms and **Conditions and scope of work** of this NIQ as per **Annexure- I**. For any information in this regard **please visit Office of the Dept of Biological Sciences, Aliah University, New Town Campus**. Information may also seek from the following e-mails to hod.biologicalsciences@aliah.ac.in with copy to storeandpurchase@aliah.ac.in .

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	**07/08/2026 at 02 P.M**
2	Bid submission start date	**08/08/2026 at 12 P.M**
3	Bid Submission closing **(Strictly)**	**20/08/2026 at 03 P.M**
4	Techno Commercial Bid opening date Bid addressed to- **The Registrar, IIA/27,** **New Town, Kolkata – 700 160.**	**21/08/2026 at 12 P.M** **(The Bid Opening date and time is tentative and could be open on availability of Concerned Committee Members)**

Sd/-
Registrar (Off.)
Aliah University

ANNEXURE I: GENERAL TERMS & CONDITIONS

1. The items must be delivered or work must be completed within 45 days of issuing work order and submitted as per requirements. Place of work delivery is **Dept. Biological Sciences Aliah University New Town Campus, IIA/27, New Town, Kolkata –700160**
2. The Vendor shall deliver the items fully functional or carry out the all the works and make it fully functional before handover and processing of final payment, after being certified satisfactory by the departmental committee.
3. Aliah University may grant an extension of time limit set for the completion of the work in case the timely completion of the work is delayed by force majeure beyond the contractor's control, subject Force majeure is defined as an event of effect that cannot reasonably be anticipated such as acts of God (like earthquakes, floods, storms etc.), acts of states, the direct and indirect consequences of wars (declared or un declared), hostilities, national emergencies, civil commotions, epidemic/pandemic and strikes (only those which exceed a duration of ten continuous days) at successful Bidders factory.
4. The rates so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances and levies and necessary installation and fixing at designated places at Aliah University and all charges i.e. cost of Equipment and other incidental charges for supplying at destination level and delivery charges up to the point of delivery at proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials involving head load/ trolley etc.
5. Supply of Items / completion of work will be made in conformity with the specification & time as mentioned in the work order as decided by the authority. **No deviation in specification** will be accepted. After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.
6. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
7. **Partial quotations is not allowed for this tender i.e. bidder must quote all items. For overall items lowest bidder (L1) will be selected.**
8. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
9. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
10. Payment Conditions: The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid. Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission. Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions. Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of Tender submission. GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filling on the part of the bidder. **100% payment will be released only after the completion of the work and duly certified by the concerned authority** and immediately on receipt of payment from the Govt. Department (within 60 days from the submission of bills). The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER**:**

A. Name of the Firm with complete postal address
B. Name of the Bank with Branch where the Account exist
C. IFSC CODE
D. ACCOUNT No
E. PAN No

13. The Quotations are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
14. The products asked for should be of very high standard and of reputed brand and preferably with **B.I.S/I.S.I** code.
15. The rates quoted will remain valid for one year from the date of acceptance of this award of contract. However, the contract can be extended for a further period at the discretion of this University on the same rates and the same terms and conditions.
16. The Honorable Vice Chancellor, Aliah University reserves the right to accept in part or in full any tender or reject any tender without assigning any reason or to cancel the tendering process and reject all tenders at any time prior to award of contract, without incurring any liability, whatsoever to the affected tenderer or tenderers.
17. **Inspection and Quality Control tests** before evaluation, prior to shipment of Goods and at the time of final acceptance are as follows: Inspection of Goods including functional testing, burning tests and mains fluctuation test at full load, facilities etc., as per the standards may be done at factory site of the Supplier before award of the Purchase Contract, by the Aliah University; Provided that the Aliah University may, at its sole discretion, waive inspection of goods having regard to the value of the order and/or the nature of the goods and/or any other such basis as may be decided at the sole discretion of the Aliah University meriting waiver of such inspection of goods.
18. Multiple bids form a single bidder is highly objectionable, in that case both bids may be rejected.

Annexure II : Technical Bid Application Format (Please attach all relevant documents)

To,
The Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 160

Sub: Application for Supply of pH meter and Precision Weighing Balance to Dept of Biological sciences in New Town Campus of Aliah University, Kolkata

Ref: - N.I.Q. No **...../AU/REG/NIQ/26-27** Dated ...../...../2026

Sir,

1. ABOUT THE ORGANIZATION		
1.1	Name of the Organization	
1.2	Name of Authorized Person	
1.3	Registered Office Address with telephone no. & email address	
1.4	Authorized Service Station Name, address, contact person name, phone number, e-mail	
2. TECHNICAL DOCUMENTS		
2.1	Company Registration No./Trade License No./Partnership Deed No. (Please attach documentary evidence)	
2.2	PAN Registration No (Please attach documentary evidence with this NIQ Document)	
2.3	GST Registration No (Please attach documentary evidence with this NIQ Document)	
2.4	Work Experience of similar job in any colleges/university (Please attach documentary evidence with this NIQ Document) Preferable	

Technical Compliance Sheet

Enquiry Specification **For any enquiry/ clarification /measurement bidders are requested to visit/Contact the Dept office, Aliah University New Town Campus, IIA/27, New Town, Kolkata –700160**		Compliance to Tender specification whether **Yes or No**	In case of noncompliance Deviation from Tender Specification to be indicated in unambiguous term.
1 (Specification of Items Offered)		**2**	**3**
1	**Benchtop pH / mV / °C Meter 3 Points** **Technical Specifications** **Operational Modes:** pH, mV, and Temperature **pH Measurement:** **Range:** -2.00 to 16.00 pH; **Resolution:** 0.01 pH; **Accuracy:** ±0.01 pH; **Features:** pH slope display capability; **Calibration:** Up to 3 points with automatic buffer recognition (USA & NIST buffer options) **mV Measurement:** **Range:** -1999 to +1999 mV; **Resolution:** 1 mV; **Accuracy:** ±1 mV **Temperature Measurement:** **Range:** 0 to 105°C; **Accuracy:** ±0.5°C; **Operating Range:** 10 to 40°C ambient temperature; humidity less than 80% RH **System & Data Management:** **Memory Storage:** Up to 100 readings; **Data Hold:** Manual or automatic at end point; **Interface:** USB port for connectivity; **Reset Function:** Factory reset option available **Hardware & Display: Display:** Minimum 125 × 100 mm LCD with white backlight **Electrode Connector:** Standard BNC connector; **Power Supply:** AC 220V, 50/60Hz via DC Adapter		
2	**Precision Balance (200g/1mg)** **Capacity** 200g **Readability** 0.001g (1 mg); **Repeatability** 0.001g; Linearity (±) 0.003g **Pan Size** 80mm Ø approx.; **Display**- LCD with backlight Calibration **Automatic External Tare Range**- Full Operating; **Temperature**- 10C to 40C **Power supply**- DC Adaptor using AC 220V / 50-60Hz		
##	**Preferred Brands**	**Labman, Wensar, Mettler Toledo, Sartorius**	

ANNEXURE III PRICE BID

Sl	**Item Description** (Specification as per Compliance Sheet)	**QTY and UNIT in Nos**	**Per UNIT Rate**	**Total Rate (Cl 3 X Cl 4)**	**GST in Amount and in % On Cl 5**	**Total Amount With Taxes Altogether (Cl 5 + Cl 6)**
1	**2**	**3**	**4**	**5**	**6**	**7**
1	Benchtop pH / mV / °C Meter with 3 points Make…… Model……	3				
2	Precision Balance (200g/1mg) Capacity 200g Make…… Model……	2				
Total Quoted Amount in Numeric						
Total Quoted Amount in Alphabet						

DECLARATION

I, Sri/Smt. ....., the Managing Director/Proprietor (etc.) of the Firm- ..... (Name of the firm) at (address) ....., do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to provide any goods/services/work to any Educational Institutions/Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.

2. That no case is pending against me or against my firm in any criminal court of law or blacklisted/debarred/banned to provide similar items to the Educational Institutions / Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (if any case is pending, state the details).

3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the Tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.

4. That I do further affirm that the statements made by me in this Tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.

5. I/We agree to supply the above goods/equipment/products/ carry out the work in accordance with the technical specifications for a total contract price of Rs. ..... (Amount in figures) (Rupees ..... amount in words) within the period specified in the invitation for Tender. We confirm that the normal commercial warranty/guarantee of mentioned in this Tender shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the

invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder with date

Name: _____

Designation: _____ Seal

Ref. No: 008/AU/REG/NIQ/26-27 **Dated:** 07/08/2026

Copy to:
1. HoD, Dept of Biological Sciences
2. Notice Board at Aliah University
3. Website: www.aliah.ac.in

Sd/-
Registrar (Off.), Aliah university