



# Aliah University

Under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal  
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Memo No: AU/REG/0355/21

13<sup>th</sup> April, 2021

## Office Order

(Early departure during the month of Ramzan)

In terms of order of Finance Department, Govt. of West Bengal under No. 7751 F (P) dt. 02.08.2011, all the Muslim Employees of this University who will observe the holy fasting of Ramzan may be permitted to leave office at 3.30 p.m. during the month of RAMZAN this year.

The Heads of all Sections/ Departments are to make necessary arrangement to ensure that the normal works and functions of the Sections/ Departments are not hampered in the event of early departure of the employees concerned.

Registrar

Memo No: AU/REG/0355(8)/21

13<sup>th</sup> April, 2021

Copy to:

1. P.A. to VC for information of the Hon'ble Vice-Chancellor.
2. P.A. to Registrar for information of the Registrar.
3. Controller of Examinations (Acting).
4. Dy. Registrar.
5. Finance Officer
6. HOD/HOD (Officiating), Department of .....
7. University website.
8. Guard File.

Registrar