



جامعة عليا

Aliah University

(A UGC & AICTE approved autonomous Institution under the Department of Minority Affairs

and Madrasah Education, Govt. of West Bengal)

IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Web: www.aliah.ac.in

NOTICE INVITING QUOTATION

Ref No: **21/AU/REG/NIQ/17-18**

Date: 16 / 03 / 2018

Sub: Sealed Quotations are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply of Equipments and Accessories required for Physical Science Laboratory For Department of Education, Aliah University, Park Circus Campus.

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites **Sealed Quotations** from the bonafide and resourceful **Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply of Equipments and Accessories required for Physical Science Lab For Department of Education, Aliah University, Park Circus Campus.** The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately.

Interested **Bidders** may submit their **Quotation** complete in all respect To, The Registrar Aliah University IIA/27, New Town, Kolkata- 700160, West Bengal, India by **23/03/2018 up to 02 P.M** The Technical Bid will tentatively open on **23/03/2018 up to 03 P.M**

Scope of Work:

In this regard NIQ has been invited in two fold basis i.e. Technical Bid and Financial Bid.

Interested bidders are requested to provide their Quotes following the format in **Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- II).**

The University retains the right to cancel any of the items at a later date after the contract is awarded. The University at its own discretion may cancel any or all the bids without assigning any reason thereof.

For any information in this regard please Email: jhaakif@gmail.com, education.aliah@gmail.com and copy to registrar@aliah.ac.in; store&purchase@aliah.ac.in

Sl.	Schedule	Date & Time
1	Date of uploading of NIQ (Publishing Date) at Aliah University Website	16/03/2018 up to 03 P.M
3	Bid submission start date	16/03/2018 up to 03 P.M
4	Bid Submission closing	23/03/2018 up to 02 P.M
5	Techno Commercial Bid opening (Tentative) date O/o The Deputy Registrar, Aliah University, Park Circus Campus, 17, Gorachand Road, Beniapur, Kolkata, West Bengal 700014	23/03/2018 up to 03 P.M

Sd/-
Registrar
Aliah University

ANNEXURE I: GENERAL TERMS & CONDITIONS

1. **Equipments and Accessories required for Physical Science Lab** must be supplied within 7 days of issuing work order at **Department of Education, Park Circus Campus, 17, Gorachand Road, Beniapukur, Kolkata, West Bengal 700014 phone 8584853812**
1. The Quotationer should bear all the transportation & insurance **risk** till the on door delivery point. Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers; the bidder/Agency shall be responsible for all such damages & repair the same at his own cost.
2. **The rates** so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances and levies and necessary installation and fixing at designated places at Aliah University and all charges i.e. cost of Equipment and other incidental charges for supplying at destination level and **onsite warranty 1 (One) year or as per OEM** also delivery charges up to the point of delivery at
3. proper destination level and as per instruction in the work/ supply order. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹).No extra payment will be made for carrying of materials involving head load/ trolley etc.
4. All necessities cables and adapters for functioning of the equipments to be supply along with the Work
5. Supply of Items will be made in conformity with the specification & time as mentioned in the work order as decided by the authority. **No deviation in specification** will be accepted. After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.
6. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
7. The bidder will be selected on overall rate only. The rate validity should be 180 days
8. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
9. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
10. Payment terms: 100% payment will be released within (30) days only after successful installation and commissioning of the supplied items duly certified by the concern Department. No advance payment or payment against Performa invoice will be made. Payment will be made after receipt, inspection, and installation/testing. The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. **Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER:**
 - Name of the Firm with complete postal address
 - Name of the Bank with Branch where the Account exist
 - IFSC CODE
 - ACCOUNT No
 - PAN No
11. The Quotations are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
12. The products asked for should be of very high standard and of reputed brand and preferably with **B.I.S/I.S.I** code.

Annexure II : Technical Bid Application Format
(Please attach all relevant documents)

To, The
 Registrar
 Aliah University
 IIA/27, New Town,
 Kolkata-700 160

Sub: **Application for Quotation for Supply of Equipments and Accessories required for Physical Science Lab for Class XI and XII For Department of Education, Aliah University, Park Circus Campus.**

Ref: - _____ N.I.Q. Nodated

Sir,

1. ABOUT THE ORGANIZATION		
1.1	Name of the Organization	
1.2	Name of Authorized Person	
1.3	Registered Office Address with telephone no. & email address	
1.4	Authorized Service Station Name, address, contact person name, phone number, e-mail	
2. TECHNICAL DOCUMENTS		
2.1	Company Registration No./Trade License No./Partnership Deed No. (Photocopy Required to Be Submitted along with NIQ)	
2.2	PAN Registration No (If any) (Photocopy Required to Be Submitted along with NIQ)	
2.3	GST Registration No (If any) (Photocopy Required to Be Submitted along with NIQ)	
2.6	An undertaking should be given stating therein that the Firm has not been debarred or penalized for any reason and consequently thrown out of work by any Government Department.	

COMPLIANCE STATEMENT AND PRICE BID:

SL.	NAME OF INSTRUMENTS	Measur ement	Quan tity	Compliance to Quotation specification whether YES/ NO	TOTAL RATE		
					Basic Price (Unit Price X Quantity)	GST	TOTAL Quote (RS.) (C1 F + C1 G)
A	B	C	D	E	F	G	H
1	Vernier callipers 12.5 cm. long reading to 0.1 cm. made of stainless steel , superior quality	each	5				
2	Rods Of Different diameter	each	5				
3	Screw Gauge 0 - 25 mm in Box	each	5				
4	Spherometer Double Disc - Brass	each	5				
5	Physical Balance - Varanasi Make "National" Brand Capacity 250 gms. Sensitivity 1 Mg.	each	2				
6	Hydrostatic Balance with 3rd pan	each	1				

	- Varanasi make						
7	Weight Box Physical : Complete with weight of 1 mg to 100 mg	per set	3				
8	Pendulum : Stand+Bob+ Clamp. 1 meter long.	per set	5				
9	Stop Watch "Digital"	box	5				
10	Meter scale of seasoned Wood	each	6				
11	Half meter scale of seasoned Wood	each	6				
12	Drawing Board size 23" x 16" Pyne Wood	each	6				
13	Mercury Thermometer Precision Type 0 - 360 C	each	2				
14	Clinical Themometer - (superior Quality)	each	2				
15	Plain Mirror Strip with Stand: size - 6" X 2" and highly polished	per pc	3				
16	Glass Slab: Made of English Glass Slightly Greenish free from air bubbles,Size: 100x65x18mm	each	3				
17	Glass Prism : Best Quality free from air bubles 60 angle 50 X 50 mm	each	4				
18	Rheostat : Wounded on non-inductive, non-magnetic core with oxidized eureka wire 20 SWG 96 Ω	each	2				
18. a	Range 0 - 500 ohms	each	2				
18. b	Range 0 - 1000 ohms	each	2				
19	Battery Eliminator: 220 volts AC output 0 - 12 volts	each	2				
20	Post office Box : Best Quality manganin Coil with ratio 1:10:100 and 1000 ohms.	each	1				
21	Spirit Level: 100 mm length in metallic case. Brass	each	2				
22	Tuning Fork: set of 8 forks 5 cm length stel NP	per set	1				
23	Lamp House for Above	each	2				
24	Stop Clock 60 sec: Accuracy +/- sec.	each	5				
25	Magnetic Compass : 2 cm dia both side glass	each	12				
26	Screw driver set with detachable common handle (Set of 5 pcs) TAPARIA	set	1				
27	Horse Shoe Magnet : 2" length	each	1				
28	Convex lens : 5 cm dia. Optically true, free from achromatic aberration						
28. a	15 cm focal length	each	2				
28. b	20 cm focal length	each	4				
29	Concave lens : 5 cm dia. Optically true, free from achromatic aberration						
29. a	15 cm focal length	each	2				
29. b	20 cm focal length	each	4				
30	Connecting wire D.C.C. 20 SWG	each	4				

31	Ammeter with base & terminal : , 0 - 5.	each	5					
32	Volt meter with base and terminal : 0 - 5.	each	5					
33	Galvanometer with base & terminal : 30 - 0 - 30	each	5					
34	Milliammeter & Millivoltmeter : 0 - 500	each	5					
35	Lens Holder on Stand - Spring Type.	each	1					
36	Pin on Stand	each	1					
Total Quote In INR:								
Total Quote In Word:								

I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupeesamount in words) within the period specified in the invitation for Quotation. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder

Date _____

Name _____

Designation _____

Seal

Ref. No: 21/AU/REG/NIQ./17-18

Dated: 16 /03/2018

Copy to:

1. Deputy Registrar and Chairman, Departmental Purchase Committee
2. HoD, Department of Education.
3. Notice Board at Aliah University.
4. Website: www.aliah.ac.in
5. Guard File

**Sd/-
Registrar**