



جامعۃ عالیہ

Aliah University

(A UGC & AICTE approved autonomous Institution under the Department of Minority Affairs and Madrasah Education, Govt. of West Bengal)

IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Web: www.aliah.ac.in

NOTICE INVITING TENDER

Ref No 19/AU/REG/NIT/17-18

Date: 18/01/2018

Sub: Sealed TENDERS are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for supplying Cooking Utensils at Aliah University Boys' Hostel New Town Campus (600+ Boarding Capacity Hostel for Boys).

Aliah University, Kolkata a Premier Educational Institute under the Minority Affairs and Madrasah Education Department, Government of West Bengal, invites Sealed TENDERS from the bonafide and resourceful **Contractors/Service Providers/Agents/Wholesalers/Suppliers for supplying Cooking Utensils at Aliah University Boys' Hostel New Town Campus (600+ Boarding Capacity Hostel for Boys)**. The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately.

Interested **Bidders** may submit their **TENDER** complete in all respect To, The Registrar Aliah University IIA/27, New Town, Kolkata- 700160, West Bengal, India by **05/02/2018 at 3 PM**. The Bid will tentatively open on **06/02/2018 at 3 PM**

Scope of Work:

In this regard NIT has been invited in two fold basis i.e. Technical Bid and Financial Bid.

Interested bidders are requested to provide their Quotes following the format in **Annexure- II in their official letter heads along with signed Compliance Statement and Price Bid (Annexure- II)**.

The University retains the right to cancel any of the items at a later date after the contract is awarded. The University at its own discretion may cancel any or all the bids without assigning any reason thereof. For any information in this regard please Email: registrar@aliah.ac.in and copy to store&purchase@aliah.ac.in

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	24/01/2018 at 12 PM
3	Bid submission start date	25/01/2018 at 2 PM
4	Bid Submission closing	05/02/2018 at 3 PM
5	Techno Commercial Bid opening date (Tentative) O/o The Registrar, Aliah University, New Town	06/02/2018 at 3 PM

Sd/-

**REGISTRAR
ALIAH UNIVERSITY**

ANNEXURE I: GENERAL TERMS & CONDITIONS

1. The Cooking Utensils must be supplied within 7 days of issuing work order
2. Rates quoted should be on F.O.R., Various Location of Aliah University, on Door Delivery basis inclusive of all Taxes/GST, packing freight to destination, Insurances and levies for the items supplied. Prices must be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials.
3. Items should be delivered on the door at the Aliah University Boys Hostel, New Town Campus (**600+ Boarding Capacity Hostel for Boys**) at free of cost by the bidders.
4. Warranty/Guarantee: The material must be quoted with a minimum comprehensive Warranty / Guarantee period of One (01) year after the date of delivery and acceptance at final destination.

5. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
6. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
7. Payment Terms: - 100% payment will be released after receiving of items in good order and condition and successful installation, demonstration and commissioning duly certified by the concern committee. Successful vendor should arrange to submit a Performance Bank Guarantee to the tune of 10% amount of the total purchase value at the time of submitting the bill. This Performance Bank guarantee should be issued from any Nationalized Bank and validity of the same will be till **warranty period +60 days** from the date of delivery / installation of the material. The payment will make by RTGS / FUND Transfer mode only. Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER: a. Name of the Firm with complete postal address b. Name of the Bank with Branch where the Account exist c. IFSC CODE d. ACCOUNT No e. PAN No f. VAT/TIN No (Required from the vendors belongs to West Bengal)
8. The categories of items, dates and quantity indicated in the NIT Document are tentative. Aliah University (AU), however, reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the AU and availability of funds without assigning any reasons.
9. Bids shall remain valid for a period not less than 180 (One Hundred Eighty) days after the dead line date for Bid submission.
10. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.

Annexure II : Technical Bid Application Format

(Please attach all relevant documents)

To The
Registrar
Aliah University
IIA/27, New Town,
Kolkata-700 160

Sub: **NIT for Supplying Cooking Utensils at Aliah University Boys' Hostel New Town Campus
(600+ Boarding Capacity Hostel for Boys)**

Ref: - _____ N.I.T. Nodated

Sir,

1. ABOUT THE ORGANIZATION	
1.1	Name of the Organization
1.2	Name of Authorized Person
1.3	Registered Office Address with telephone no. & email address
1.4	Authorized Service Station Name, address, contact person name, phone number, e-mail
2. TECHNICAL DOCUMENTS	
2.1	Organisation Registration No./Trade License No./Partnership Deed No. (Photocopy Required to Be Submitted along with NIT)
2.2	PAN Registration No (if any) (Photocopy Required to Be Submitted along with NIT)
2.3	VAT/GST Registration No (if any) (Photocopy Required to Be Submitted along with NIT)

COMPLIANCE STATEMENT AND PRICE BID:

Sl	Para of TENDER Enquiry Specification of Items Offered	Quantity	Compliance to TENDER specification whether YES/NO	TOTAL RATE Inclusive of GST, customs Duty if any, packing freight to destination, Insurances and levies and should be for delivery & warranty
	1	2	4	5
1	Hari (Copper Degda Model 15 KG Rice Heavy with Lead)	2 Pcs.		
2	Dabu Karai	2 Pcs.		
3	Mug (Steel) 500 ml heavy	2Pcs.		
4	Flat Karai ((Iron)24"	2 Pcs.		
5	Ringtab Baro - 22	6 Pcs.		
6	Ringtab Choto -20	10 Pcs.		
7	Flat Gamla - 20	6 Pcs.		
8	Balti Alluminium 8"	6 Pcs.		
9	Long Tray 19 by 30	6 Pcs.		
10	Short Tray 17 by 27	6 Pcs.		
11	Carrybal Steel (Gamla) SS	2 Pcs.		
12	Tea Container 15 ltr	2 Pcs.		
13	Toaster 4 slice Heavy	1 Pc.		
14	Fry Pan Alluminium 12"	3 Pcs.		
15	Hata Steel Choto	10 Pcs.		

16	Catcher Steel S.S. Tong Multipurpose	6 Pcs.		
17	Hot Pot (Big)	1 Pc.		
18	Khunti Choto Steel	3 Pcs.		
19	Pire	3 Pcs.		
20	Belun	4 Pcs.		
21	Steel Small Plate	3 Pcs.		
22	Jug Steel	3 Pcs.		
23	Jug Alluminium	3 Pcs.		
24	Tawa Big	1 Pc.		
25	Chaku Big	3 Pcs.		
26	Gas Lighter Big	3 Pcs.		
TOTAL QUOTED PRICE				

I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs.....(Amount in figures) (Rupeesamount in words) within the period specified in the invitation for TENDER. We confirm that the normal commercial warranty/guarantee of mentioned in this TENDER shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder
Name _____
Designation _____
Seal

Date _____

Ref. NO: 019/AU/REG/NIT/17-18

Dated: 18/01/2018

Copy to:

1. **Chairperson, Hostel Management Committee, Aliah University**
2. **Notice Board at Aliah University**
3. **Website: www.aliah.ac.in**
4. **Guard File**

Sd/-
REGISTRAR
ALIAH UNIVERSITY