

NOTICE : VI SEM & X SEM STUDENTS

PROJECT REPORT GUIDELINES

FORMAT:

- **TITLE PAGE: (With Topic, Name of Student, Roll No., Year & Semester)**
- **CONTENTS / INDEX**
- **ACKNOWLEDGEMENT**
- **EXECUTIVE SUMMARY**
- **INTRODUCTION**
- **BACKGROUND OF THE TOPIC**
- **OBJECTIVE**
- **METHODOLOGY**
- **SCOPE & LIMITATIONS OF THE STUDY**
- **DATA COLLECTION, ANALYSIS & FINDINGS**
- **CONCLUSION & RECOMMENDATION**
- **FUTURE SCOPE OF THE STUDY (OPTIONAL)**
- **BIBLIOGRAPHY**
- **ANNEXURES, if any**

WRITING STYLE:

- **FONT: TIMES NEW ROMAN**
- **FONT SIZE : 12**
- **HEADING: BOLD, CAPITAL**
- **MARGIN: A4 PAGE WITH 1” MARGIN ON ALL SIDES**
- **SPACE : 1.5**
- **DIAGRAM/GRAPHS, ETC: TEXTURED FORMAT**

BINDING: SPIRAL, SOFT

**SUBMISSION DEADLINE: X SEMESTER – 1 JUNE 2017;
VI SEMESTER – 2 JUNE 2017**

Dated: 22 May 2017

P. Ahmed

**Parveen Ahmed Alam
Head of the Department**