



جامعة عليا Aliah University

(A UGC & AICTE approved autonomous Institution under the Dept of MA&ME, GoWB)
IIA/27, New Town, Rajarhat, Kolkata – 700 160, West Bengal

Website: www.aliah.ac.in

NOTICE INVITING TENDER

Ref No **040/AU/REG/NIT/18-19**

Date: 25/06/2019

Sub: Sealed Tenders are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply and Installation of Software, Equipments and Instruments for Arabic Language Lab for Department of Arabic, Aliah University Park Circus Campus.

Aliah University, Kolkata a Premier Arabic Institute under the Dept. of MA&ME, GoWB, invites **Sealed Tenders are invited from the bonafide and resourceful Contractors/Service Providers/Agents/Wholesalers/Suppliers for Supply and Installation of Arabic Language Lab Software for Department of Arabic, Aliah University Park Circus Campus.** The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexure separately. Aliah University is looking for interested bidders who have experience in supplying of above type of materials. NIT document will be downloaded from Website of Aliah University, <http://www.aliah.ac.in>. Tender must be submitted on or before **03/07/2019 at 03 P.M** at the Office of the Registrar, Aliah University, IIA/27, New Town, Kolkata- 700160, West Bengal, India by Speed-post/registered Post/by hand. Incomplete applications or applications received after the last date of submission will not be considered. **The sealed envelope must be with super scribing the Name, e-mail and Contact No. of Tenderer, NIT Reference Number and Purpose of NIT.** Interested bidders are requested to provide **their Quotes following the format in Annexure- II** in their official letter heads along with signed **Compliance Statement and Price Bid (Annexure- III)**. They must read and accept Terms and **Conditions and scope of work** of this NIT as per **Annexure-I**. For any information in this regard please contact HoD, Dept of Arabic

Email: maseehur@gmail.com, drjahangirau@gmail.com and copy to registrar@aliah.ac.in; storeandpurchase.au@gmail.com

Sl.	Schedule	Date & Time
1	Date of uploading of NIT (Publishing Date) at Aliah University Website	25/06/2019 at 12 P.M
2	Bid submission start date	26/06/2019 at 02 P.M
3	Bid Submission closing	03/07/2019 at 03 P.M
4	Techno Commercial Bid opening date Office of The Registrar, II-A/27, New Town, Rajarhat, Kolkata – 700 160. (The Bid Opening date and time is tentative and could be open on availability of Concerned Committee Members)	05/07/2019 at 12 P.M onwards

Sd/-
Registrar

ANNEXURE-I: GENERAL TERMS & CONDITIONS

- Supply and Installation of Arabic Language Lab Software for Department of Arabic, Aliah University Park Circus Campus** to be supplied and installed at **Department of Arabic, Park Circus Campus, 17, Gorachand Road, Beniapukur, Kolkata, West Bengal 700014** within 21 working days of issuing work order.
- The Tenderer should bear all the transportation & insurance **risk** till the on door delivery point. Selected bidder shall take all possible care for Govt. Property & of any damages due to negligence of his workers; the bidder/Agency shall be responsible for all such damages & repair the same at his own cost.

3. **The rates** so quoted must be inclusive of GST, Central Excise, customs Duty if any, packing freight to destination, Insurances, installation, warranty and levies and necessary delivery at designated places at Aliah University and all charges. No extra charges will be entertained. Prices can be quoted in Indian Currency only (₹). No extra payment will be made for carrying of materials involving head load/ trolley etc.
4. **Warranty as per OEM. Warranty document (if any) must be delivered with the Article.**
5. All necessities cables and adapters for functioning of the equipments to be supplied
6. Supply of Items will be made in conformity with the specification & time as mentioned in the work order as decided by the authority. **No deviation in specification** will be accepted. After delivery of the materials to the respective points by selected bidder (s), authority reserves the right to collect the samples of supply the materials at random basis and send those materials for testing to ensure the quality of products etc. If it is found that materials are not according to the specification, the authority has every right to cancel the total lot or otherwise forfeit the security money, blacklisting the respective Manufacturer / Supplier and terminate the contract.
7. If any part of the service in respect of the work assigned and undertaken by you not rendered/delivered in time, Aliah University shall be entitled to levy and recover liquidated damages/ penalty at 1% per week or part thereof the delay/ default, subject to 5% maximum, on the payment due to the agency/contractor for the particular stage. Any delay beyond scheduled dates may attract higher penalty to be decided by the Aliah University
8. **Partial quotations are not allowed for this tender i.e. bidder should quote all item. For overall item lowest bidder (L1) will be selected.**
9. All disputes are subject to exclusive jurisdiction of competent Court and Forum in Kolkata, India only.
10. Any dispute arising out of this contract shall be referred to the Registrar, Aliah University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Vice-Chancellor of the University. The decision of such Arbitrator shall be final and binding on both the parties.
11. Payment Condition:-The prices shall be inclusive of all taxes & levies including GST and other statutory duties as applicable. Rate of taxes should be indicated separately in the Price Bid. Contract Price specified in Price Bid should be based on the taxes & duties and charges prevailing at the date one day prior to the last date of Bid submission. Statutory deduction, wherever applicable, shall be made from invoice as per government rules. Necessary certificate will be issued for such deductions. Bidder submitting a bid shall produce valid statutory documents / certificates with respect to GST, Income Tax, ROC, Prof. Tax, Trade Licence, etc. All such documents / certificates shall remain valid on the last date of tender submission. GST component of the invoice of the bidder may be kept on hold in case there is any mismatch / irregularity in GST return filling on the part of the bidder. 100% payment will be released after receiving of items in good order and condition and installation duly certified by the concern authority and immediately on receipt of fund from the Govt. Department (within 60 days from the submission of bills). **Successful vendor should arrange to submit a performance security deposit in form of Performance Bank Guarantee to the tune of 10% amount of the total purchase value at the time of submitting the bill. This performance security deposit should be issued from any Nationalized Bank and validity of the same will be till 1 year/warranty period +60 days whichever is higher from the date of delivery of the material.** The payment will be made by RTGS / FUND Transfer mode only. Advance payment not allowed. Hence, following information must be clearly written in the Price Bid for RTGS / FUND TRANSFER::
 - A. Name of the Firm with complete postal address
 - B. Name of the Bank with Branch where the Account exist
 - C. IFSC CODE
 - D. ACCOUNT No
 - E. PAN No
12. The Tenders are liable to be rejected if the fore going conditions are not complied with. The bid should be complete in all respects and duly signed wherever required. Incomplete and unsigned offer will not be accepted.
13. The products asked for should be of very high standard and preferably reputed brand and/or with **B.I.S/I.S.I** code.
14. All bidders must submit all Technical Documents as per Annexure II otherwise their bid may be cancelled.

Annexure-II : Technical Bid Application Format
(Please attach all relevant documents)

To,
The Registrar

Aliah University
 IIA/27, New Town,
 Kolkata-700 160

Sub:Application for Supply and Installation of Language Lab Software for Department of Arabic, Aliah University Park Circus Campus.

Ref: - _____ N.I.T. Nodated

Sir,

1. ABOUT THE ORGANIZATION

1.1	Name of the Organization	
1.2	Name of Authorized Person	
1.3	Registered Office Address with telephone no. & email address	
1.4	Authorized Service Station Name, address, contact person name, phone number, e-mail	

2. TECHNICAL DOCUMENTS

2.1	Company Registration No./Trade License No./Partnership Deed No. (Please attach documentary evidence)	
2.2	PAN Registration No (Please attach documentary evidence)	
2.3	GST Registration No (Please attach documentary evidence)	

ANNEXURE III COMPLIANCE STATEMENT AND PRICE BID

Sl	Item Description For any enquiry/ clarification/measurement bidders are requested to visit the site Department of Arabic, Park Circus Campus, 17, Gorachand Road, Beniapukur, Kolkata, West Bengal 700014, HoD, Dept. of Arabic Email: maseehur@gmail.com, drjahangirau@gmail.com	QTY and UNIT in Nos	Compliance to Tender specification whether YES/ NO	BASIC RATE (Unit Price X Unit)	GST in Amount and in %	TOTAL AMOUNT With Taxes
1	1. The teacher should be able to create and assign homework to students. The students should be able to download these files and work at their convenience and upload to teacher when completed. 2. The teacher should be able to set a student as model for the whole class and other students in the class should be able to view, listen and talk with the model student. 3. The teacher should be able to group students temporarily so that the students can communicate with each other by using text chat facility, audio message and video talks. 4. The teacher should be able to create their own audio/video lessons and enable to assign the pre-recorded lesson for future dates. 5. The teacher should be able to upload PDF files (e-books) for the students to read and able to provide writing assignments to the students. 6. The teacher should be able to plug or insert any external device (USB, CD/DVD) and to play or use the files. 7. The teacher should be able to select video from a variety of sources such as a TV/DVD player, satellite receivers and play that video directly to	01				

	<p>the students' desktops.</p> <ol style="list-style-type: none"> 8. The teacher should be able to pair or group students for debates for group discussions and observe/control them selectively, by groups. The students should be able to discuss with their group members with the permission of the teacher. 9. The teacher should be able to conduct live language classes and the system should be able to record the feedback of all the students simultaneously. 10. The teacher should be able to view the assignments submitted by the students and respond to the students with the feedback. 11. The teacher should be able to group the students and then assign topics to them for discussion which should be recorded with downloadable file of the recordings. 12. Software should be of life time perpetual license, integrated with extensive study material of multimedia media files of text, audio, video in English with option in UK, US and Neutral accents and along with basic language learning material in French, Spanish, German, Italian, Greek, Portuguese, Chinese and Arabic. 13. The software should work on computers, connected with LAN network. 14. Software should be able to automatically generate graphical representation on the recorded audio of the learner as against the originals for self-assessment and evaluation. 15. The software should be with one year onsite warranty and should include delivery, onsite installation, onsite trainings and 24/7 online support services. 16. The manufacturer must have installed similar brand software in at least 50 institutes across India. 17. The manufacturer must have the experience and expertise in undertaking major projects of installing the similar brand software with government organizations with multiple locations in India and abroad. 18. System should provide graphical representation of the voice comparison. 2 graphs should show the recorded file graph & system file graph. 19. Teacher should be able, to login from any system. 20. Teacher should be able to control all the system, from the Teacher Console. 21. The teacher should be able to send any audio & text based content stored in the Teacher Workstation, to intend Student Console. (To entire class/ group of students/ particular student) 22. The software should enable audio-visual 					
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	<p>interaction between the teacher/ instructor and students through headsets with built-in microphone & webcam.</p> <p>23. The teacher, should be able to view students screen in an incognito mode (without the knowledge of the students)</p> <p>24. The software should support Linux/ Cloud server/ Thin client user</p> <p>25. 7000+ Hours of learning materials, should contain Audio / Video & Text contents.</p> <p>26. Learning material should cover English & Arabic.</p> <p>27. Multiple choice questions should be given after each module.</p> <p>28. Multiple choice questionnaire can be created for different subjects.</p> <p>29. 44 sounds of English with hundreds of words to practise.</p> <p>30. Most of the clients should be Indian Clients.</p> <p>31. Different types of graphs should be generated.</p> <p>32. Lifetime perpetual License should be given.</p> <p>33. Any Language compatible.</p> <p>34. Parents can also login.</p> <p>35. Management / Principal login.</p> <p>36. Voting / Survey available.</p> <p>37. Exercises with instant scoring.</p> <p>38. To share Teachers screen to the students.</p> <p>39. Notice can be posted, through the software.</p> <p>40. IELTS, TOEFL & GRE materials to be provided.</p> <p>41. Headphones with Microphone to be provided.</p> <p>42. External learning materials can be added.</p> <p>43. Learning materials should include the following languages: English, Arabic, French, Spanish, German, Italian, Greek, Portuguese, Chinese.</p> <p>44. Indian / U.S./ U.K. accents should be covered in the study materials.</p> <p>45. The main interface of the teacher with password protected login should have different options to help the tutor to teach effectively in a lively manner.</p> <p>46. Management with password protected login should have the option to monitor the activities of both teachers and students and view various reports of scores, grades, performance graph/Bar/Pie in exercises, answer sheets, teacher and student attendance, live class and conference report, vote report and examination reports.</p> <p>47. Parent with password protected login should have the provision to view their children's reports on attendance, score/grades, activity, performance and examination</p> <p>48. Teacher should be able to communicate to an individual student without disturbing others</p>					
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	<p>through audio/video/text and similarly, students should have the option to talk to the teacher personally.</p> <p>49. Teacher should be able to broadcast messages selected students, a group or to a whole class by instant messaging, audio and video chatting.</p> <p>50. Teacher should have real time monitoring of students' activity. An incognito supervision of students' activities by listening discreetly to the voice of the selected students and view the web-cam image of the student.</p> <p>51. Teacher should have the option to emulate a normal classroom whiteboard, where teacher can type or draw on the board and send that to single, a group or to all students.</p> <p>52. Teacher should be able to control the student's computer from their own desk and Shutdown, Reboot, Log off, Lock screen, Enable/Disable Input (keyboard & mouse).</p> <p>53. The teacher should be able to create and assign lessons/works to selected students, a group or to a whole class.</p> <p>54. The teacher should have the tool for live screen capturing of a student screen to monitor the student's activity which should be done from the teacher's desk.</p> <p>55. There should be a tool to enable the teacher to view students directly through their webcam to evaluate in a better way on the learning progress of individual student</p>					
Total Amount in Rupees						
Total Amount in Word						

Declaration

I, Sri/Smt. The Managing Director/Proprietor (etc.) of the Firm,..... (Name of the firm) At (address)..... do hereby solemnly affirm and declare as follows:

1. That I have not ever been convicted of any offence making myself liable to be disqualified to provide any goods/services/work to any Arabic Institutions/Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That no case is pending against me or against my firm in any criminal court of law or blacklisted/debarred/banned to provide similar items to the Arabic Institutions / Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
4. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.
5. I/We agree to supply the above goods/equipment/products in accordance with the technical specifications for a total contract price of Rs..... (Amount in figures) (Rupees (amount in words) within the period specified in the invitation for Quotation. We confirm that the normal commercial warranty/guarantee of mentioned in this Quotation shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the invitation letter. We hereby certify that we have taken steps to ensure that no

person acting for us or on our behalf will engage in bribery. Certify that all above information are correct to the best of my/our information, knowledge and belief.

Signature of the Bidder

Date _____

Name _____

Designation _____

Seal

Ref. No: 040/AU/REG/NIT/19-20

Dated: 25/06/2019

Copy to:

1. **Chairman, Departmental Purchase Committee, Dept of Arabic and Head, Department of Arabic, Aliah University, Park Circus Campus**
2. **Notice Board at Aliah University**
3. **Website: www.aliah.ac.in**
4. **One Bengali News paper**
5. **Guard File**

**Sd/-
Registrar**