

No: AU/VC/069/20

Date: 28/03/2020

URGENT NOTICE

In line with the order of the Department of Higher Education, Government of West Bengal, vide No. 07-Pr. Secy-HED/ 2020 dated 17/03/2020, the restriction imposed earlier to combat spread of Novel Corona Virus (COVID-I9) vide communication No. 86-SSE/20 dated 14/03/2020 and No. 87-SSE/20 dated 15/03/2020 has been extended up to 15/04/2020.

Under this situation, Faculty members/ Teachers/Researchers are advised to work from home till 15/04/2020 or till further orders whichever is earlier. During this period the Faculty members/ Teachers/Researchers are requested to do the following:

1. Utilize this period for various academic activities like :
 - a. Development of study material of theory classes for the remaining part of uncovered syllabus of the present semester which can be uploaded in the University's website for ready availability to the students.
 - b. Answering queries / clearing doubts of students through University's website/ e-mails/ mobile/ Whatsapp/Skype etc.
 - c. Carry on research and write articles, papers etc.
2. Heads /Heads (Officiating) are requested to inform their students so that they can avail these facilities online.
3. Heads /Heads (Officiating) are requested to forward contact details i.e. Name, Mobile No. and Email Id. etc. of all the Faculty members/ Teachers/Researchers of their respective departments to the office of the undersigned to facilitate communication in case of emergency.

-Sd/-

(Vice-Chancellor)

No: AU/VC/069/1(8)/20

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Copy for information and action to:

1. Registrar (Officiating)
2. Dean, Faculty of Humanities and Languages
3. Dean, Faculty of Science and Technology
4. Controller of Examinations (Officiating)
5. Finance Officer
6. Deputy Registrar
7. Heads/Heads (Officiating) of all departments
8. Mr. Asif Iqbal, Technical Assistant, Dept. of CSE to assist in this regard.

-Sd/-

(Vice-Chancellor)